

MINUTES

Boulder Junction Community Foundation

Annual Board Meeting

Monday, November 29, 2021 @ 6:00 p.m.

Boulder Junction Community Center – Nordlof Conference Room

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT:

John Altschwager (2022), Barbara Douglas-Johnson (2023), Janie Geiger (2022), Susan Govier (2021), Craig Mason (2023), Beth Rondello (2023), Bill Spear (2022), Mary Van Grinsven, (2023), Nicole Wilkin (2021)

Administrative Assistant: Bonnie Spear

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order by President Altschwager at 6:03 p.m

MOTION: Approval of agenda at the discretion of the Chair

M/S/P Douglas-Johnson/Mason/P

WELCOME TO GUESTS:

The Board welcomed Gary Plouff to the meeting.

APPROVAL OF MINUTES OF OCTOBER 18, 2021 MEETING

MOTION: Approval of minutes

M/S/P Van Grinsven/Spear/P

TREASURER'S REPORT:

October Checking account beginning Balance: \$226,041.36

October Checking account ending Balance: \$225,773.58

Community Foundation of North Central Wisconsin Restricted Endowment Fund

October 31, 2021 Balance: \$546,036.35 (unreconciled)

MOTION: Place the October financials on file.

M/S/P Wilkin/ Van Grinsven/P

Year End Distribution of Funds

The Board will meet on December 20, 2021 at 9:00 am via ZOOM to determine the year end distribution of funds to the Long-Range Operational Reserve Fund, and to the Restricted Endowment Fund.

PRESIDENT'S REPORT:

Operations Calendar

President Altschwager reviewed the 2021 operations calendar for November and December. The 2022 operations calendar will be provided for the January 2022 Board meeting.

Town of Boulder Junction – Broadband Project

Board Member Van Grinsven reported that there is \$3,000 in the Broadband Project fund, no new donations. Board Member Govier reported there are no working plans towards fundraising.

Town of Boulder Junction - North Creek Trail Loop Project

Van Grinsven reported that as of the end of October there is \$168,365.94 in the North Creek Loop Trail fund. The Town of Boulder Junction will be going out to bid in the Spring for Phase 1. Phase 1 construction is expecting to begin in 2022. The 2021 grant requests to the DNR and to the State for Phase II were not awarded. Two additional grant applications were filed this month and the North Creek Loop Trail committee is waiting on replies. 2022 grant applications will be submitted again, as well as to other granting entities. Once Phase II grant applications have been awarded, then the amount to be raised will be determined.

Board Elections of Officers and New or Renewing Directors 2021-2022

MOTION: Approve Slate of Directors for a 3-year term, and Executive Board for a 1-year term.

M/S/P Barbara Douglas-Johnson/Govier/P

Slate of Directors:

Susan Govier (2nd 3yr. term)

Nicole Wilkin (2nd 3yr. term)

Gary Plouff (1st 3yr. term)

Slate of Executive Board: Elected annually

John Altschwager, President

Susan Govier, Vice President

Beth Rondello, Secretary

Bill Spear, Treasurer

Conflict of Interest: In keeping with our By-laws, all Directors are to sign the Conflict of Interest annually. The document will be circulated to all Directors for signature. Upon fully signed the document will be posted to the website.

COMMITTEE REPORTS

Finance Committee

No meeting.

Fundraising Committee

November annual appeal was completed on November 14.

Grants Committee

The Committee met to discuss one grant from the September 10 grant submissions and was presented for consideration.

Consider Grant Request: \$4,000 Camp Jorn YMCA – the new Day Camp Pavilion & Village

MOTION: Approve a \$4,000 grant to Camp Jorn YMCA for the new Day Camp Pavilion & Village

M/S/P Van Grinsven/Douglas-Johnson/P Altschwager abstain

MOTION: Approve the allocation of funds for the Camp Jorn YMCA – new Day Camp Pavilion & Village Grant; \$1881 from the 2021 Community Relief Fund and \$2119 from the Greatest Needs Fund.

M/S/P Van Grinsven/Govier/P

Publicity and Community Relations

Chair Douglas-Johnson reported the Facebook posts and website updates continue. A photo of the board was taken at the annual meeting for social media and publications. Board members were invited to consider joining the 2022 committee.

8. Calendar Items

- Monday, December 20 Board Meeting, 9am, ZOOM
- Monday, January 17 Executive Board Meeting, 5pm, BJ Community Center
- Monday, January 17 Board Meeting, 6pm, BJ Community Center
- Monday, March 21 Executive Board Meeting, 5pm, BJ Community Center
- Monday, March 21 Board Meeting, 6pm, BJ Community Center
- Monday, May 16 Executive Board Meeting, 5pm, BJ Community Center
- Monday, May 16 Board Meeting, 6pm, BJ Community Center
- Monday, July 18 Executive Board Meeting, 5pm, BJ Community Center
- Monday, July 18 Board Meeting, 6pm, BJ Community Center
- Monday, October 17 Executive Board Meeting, 5pm, BJ Community Center
- Monday, October 17 Board Meeting, 6pm, BJ Community Center
- Monday, November 28 Executive Board Meeting, 5pm, BJ Community Center
- Monday, November 28 Board Meeting, 6pm, BJ Community Center

CORRESPONDENCE (MAIL & EMAIL)

Administrative Assistant Spear presented a letter from the Community Foundation of North Central Wisconsin to Altschwager.

OTHER BUSINESS

Boulder Junction Playground Project- Update

Van Grinsven reported that the fiduciary agreement between the Foundation and the Town of Boulder Junction for the Playground Project has been finalized after consultation with the Foundation legal consultant, Tom Basting, Sr. Multiple phases of the project have been incorporated into the agreement. It will be presented to the Town for review and signature.

Committee Formation for 2022

All Directors are encourage to serve on at least two committees.

Directors are free to attend any/all committee meetings and add themselves at any time during the year.

Adjournment TIME: 7:20 PM Douglas-Johnson/Geiger/P

Minutes respectfully submitted,

M/S/P Van Grinsen/Mason/P

2022 Committee Members

2022 Committee Members

Finance Committee: Bill Spear, Chair; John Altschwager, Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Nicole Wilkin, and Mark Hilgendorf, Consultant

Fundraising Committee: Beth Rondello, Chair; John Altschwager, Susan Govier, Michelle Mauzer, Craig Mason, Gary Plouff, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: Barbara Douglas-Johnson; Chair, John Altschwager, Janie Geiger, Sue, Govier, Dave Osborn

Grants Committee: Mary Van Grinsven, Chair; John Ader, John Altschwager, Barbara Douglas-Johnson, Sue Fehlandt, Susan Govier, and Beth Rondello