

MINUTES

Boulder Junction Community Foundation

Board Meeting

Monday, October 18, 2021 @ 6:00 p.m.

Boulder Junction Community Center – Nordlof Room

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT:

John Altschwager (2022), Susan Govier (2021), Craig Mason (2023), Beth Rondello (2023), Bill Spear (2022), Mary Van Grinsven, (2023), Nicole Wilkin (2021)

Administrative Assistant: Bonnie Spear

Absent with Notice Barbara Douglas-Johnson (2023), Janie Geiger (2022)

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order by President Altschwager at 6:01 p.m

MOTION: Approval of agenda at the discretion of the Chair

M/S/P Wilkin/Mason/P

WELCOME TO GUESTS:

Laura Bertsch on behalf of the Town of Boulder Junction presented the Parks Department pending Playground Equipment Project for fiduciary consideration by the Foundation.

APPROVAL OF MINUTES OF SEPTEMBER 27, 2021 MEETING

MOTION: Approval of minutes

M/S/P Van Grinsven/Spear/P

TREASURER'S REPORT:

September Checking account beginning Balance: \$227,945.61

Septmeber Checking account ending Balance: \$226,041.36

Community Foundation of North Central Wisconsin Restricted Endowment Fund

September 30, 2021 Balance: \$529,694.00 (reconciled)

MOTION: Place the September financials on file.

M/S/P Wilkin/Rondello/P

PRESIDENT'S REPORT:

Operations Calendar

President Altschwager reviewed the 2021 operations calendar for September and October. Board members were reminded the vote for the slate of officers will be taken at the annual meeting in November.

Town of Boulder Junction – Broadband Project

Board Member Van Grinsven reported that there is \$3,000 in the Broadband Project fund, no new donations. Board Member Govier reported there are no working plans towards fundraising.

Town of Boulder Junction - North Creek Trail Loop Project

Van Grinsven reported that as of the end of September there is \$166,739.95 in the North Creek Loop Trail fund. Van Grinsven will provide a report to the Town Board at the November or December Town of Boulder Junction meeting. The goal for Phase 1 was \$155,000; the amount raised above that amount is expected to go towards Phase II of the project. The results of the grant requests to the DNR and to the State for Phase II will be formally announced this fall. When a Phase II grant has been awarded, then the amount to be raised will be determined.

Board of Elections – November Meeting

The slate for the election that will be held at the annual meeting in November:

- Slate for Election/Re-election for 3-year term: Susan Govier, Nicole Wilkin
- Slate for Executive Board 1-year term: President – John Altschwager, Vice President - Susan Govier, Secretary – Beth Rondello, Treasurer – Bill Spear

COMMITTEE REPORTS

Finance Committee

Chair Wilkin presented the 2022 Budget, and funding of long-range operations as recommended by the Finance Committee at their October 12, 2021 meeting. No major changes were made to the Operation Budget, the Fundraising Budget decreased.

MOTION Approve the 2022 Operation Budget of \$19,200, 2022 Fundraising Budget of \$3,800.

M/S/P Wilkin/Van Grinsven/P

MOTION Approve to increase the Long-Range Operations Reserve by \$4,000 to arrive at a 2021 year-end balance of \$17,000.

M/S/P Wilkin/Van Grinsven/P Yes - 6 No - 1

Fundraising Committee

Chair Rondello reported the Fundraising committee conferred that the targeting mailing group for the Fall mailing is to existing and past donors. The mailing is set to be prepped on November 2, 2022, and mailed on November 3, 2021.

Grants Committee

September 10 Grant Cycle Requests

The Grants Committee met to discuss grant applications eligibility.

Boulder Junction Volunteer Fire Department Request

MOTION: Approve a \$3488.20 grant to the Town of Boulder Junction Volunteer Fire Department for the purchase of two (2) cold water rescue suits and equipment.

M/S/P Van Grinsven/Govier/P

MOTION: Approve \$3488.20 be taken from the Community Relief Fund.

M/S/P Van Grinsven/Wilkin/P

Publicity and Community Relations

A photo of the board will be taken at the annual meeting for social media and publications.

CALENDAR ITEMS

- Monday, November 29 Executive Board Meeting, 5pm, BJ Community Center
- Monday, November 29 Annual Board Meeting, 6pm, BJ Community Center
- December No meeting

CORRESPONDENCE (MAIL & EMAIL)

None.

OTHER BUSINESS

President Altschwager presented meeting dates for the Board to consider for the coming year. After discussion from all members, it was agreed that the dates suggested will be formalized by the Board at the November meeting.

The Chamber of Commerce is seeking volunteers for the Christmas Walk on Friday, November 26. Board members interested should contact the Chamber of Commerce.

Discussion on the Town of Boulder Junction request of the Foundation to be the Fiduciary and collect donations to the Playground Project.

MOTION: After legal consultant review, the Boulder Junction Community Foundation be the contracted Fiduciary with the Town of Boulder Junction for Phase 1 of the 2022 Playground Project; subject to the Town committing approximately \$50,000 to the project. Fiduciary for Phase II and Phase III will be considered upon a future request.

M/S/P Van Grinsven/Wilkin/P

Adjournment TIME: 8:01 PM Rondello/Spear M/S/P

Minutes respectfully submitted,

M/S/P Van Grinsven/Spear/P

2021 Committee Members

Finance Committee: Nicole Wilkin, Chair; John Altschwager, Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: Beth Rondello, Chair; John Altschwager, Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: Barbara Douglas-Johnson; Chair, John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, Theresa Smith, and Pam Muenzner

Grants Committee: Mary Van Grinsven, Chair; John Ader, John Altschwager, Barbara Douglas-Johnson, Sue Fehlandt, Susan Govier, and Beth Rondello