

MINUTES

Boulder Junction Community Foundation Board Meeting

ANNUAL Board Meeting

Monday, November 16, 2020 @ 4:00 p.m.

ZOOM Meeting

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT:

John Altschwager (2022), Barbara Douglas-Johnson (2020), Janie Geiger (2022), Susan Govier (2021), Craig Mason (2020), Beth Rondello (2020), Bill Spear (2022) Nicole Wilkin (2021),
Administrative Assistant: Mary Van Grinsven Absent with notice: Bookkeeper: Bruce Greenhill

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order President Altschwager at 4:01 p.m

MOTION: Approval of agenda at the discretion of the Chair: Douglas-Johnson /Wilkin M/S/P

WELCOME TO GUESTS:

None

APPROVAL OF MINUTES OF OCTOBER 21, 2020 MEETING

MOTION: Approval of minutes: Wilkin/ Spear M/S/P

TREASURER'S REPORT:

October Checking account beginning Balance: \$71,933.84

October Checking account ending Balance: \$73,370.60

Community Foundation of North Central Wisconsin Retriected Endowment Fund

October 31, 2020 Balance \$387,618.58 (unreconciled)

MOTION: Place the October financials on file: Wilkin/Govier M/S/P

Boulder Junction Restroom Building Project- Town & Sturm Family Update

After paying the final bill for the project the remaining balance in the fund is \$11,142.56, less the 1.5% Foundation administration fee per agreement with the Town of Boulder Junction, the total balance remaining is \$9,939.40.

MOTION: To move \$10,000 to the Restricted Endowment Fund, and retain \$1,142.80 as an administration fee. Wilkin/Douglas-Johnson M/S/P

Year End Distribution of Funds

The Long-Range Operational Reserve Fund total is currently \$8,308. As funds become available, the Board will determine timing to allocate additions to this fund.

Establishment of 2021 Commuty Relief Fund

MOTION: To establish the 2021 Community Relief Fund in the amount of \$18,645 which is equal to the amount of gifts received to the 2020 Matching Gift Campaign. Wilkin/Geiger m/s/p

PRESIDENT'S REPORT:

Reviewed the 2020 operations calendar for November and December.

Town of Boulder Junction - North Creek Trail Loop Project

The Town of Boulder Junction has signed the Fiscal Sponsorship Agreement with the Foundation. The project goal is to raise \$155,000.

Board Elections of Officers and New r Renewing Directors 2020-2021

MOTION: Close nominations. Spear/Mason m/s/p

- Slate of Directors:
 - Barbara Douglas-Johnson (2nd 3-year term)
 - Craig Mason (2nd 3-year term)
 - Beth Rondello, (2nd 3-year term)
 - Mary Van Grinsven (1st 3-year term)

MOTION: Approve Slate of Directors for a 3-year term. Wilkin/Govier m/s/p

- Slate for Executive Board: Elected annaully
 - President - John Altschwager
 - Vice-President -Susie Govier
 - Secretary – Beth Rondello
 - Treasurer – Nicole Wilkin

MOTION: Approve Slate of Executive Board for a 1-year term. Douglas-Johnson/Geiger m/s/p

Confidentiality Forms: In keeping with our By-laws, all Directors are to sign the confidentiality form. The document will be circulated to all Directors for signature. Upon fully signed the document will be posted to the website.

COMMITTEE REPORTS

Finance Committee

No meeting.

Fundraising Committee

November annual appeal was completed on November 13; with special thanks to John Altschwager, Bill and Bonnie Spear, and Mary Van Grinsven for their efforts.

Grants Committee

The Committee met November 16, 2020 and one grant was presented for consideration.

Consider Grant Request: \$1,000 Town of Boulder Junction – Phase II Broadband Request

MOTION: Approve a \$1,000 grant to the Town of Boulder Junction for Phase II of the Broadband Project payable upon paid receipt submitted from the Town. Van Grinsven/Douglas-Johnson m/s/p Govier abstain

Co-Chair Van Grinsven reported that the Paes Lab at Lakeland Union High School did not purchase the program requested by the grant in 2020. The funds for the grant have been returned to the Greatest Needs Fund.

The Committee presented to establish two Grant application deadline dates for a consideration.

MOTION: Approve to establish deadline dates for Grant application submission for April 10 and September 10 beginning in 2021. Van Grinsven/Douglas-Johnson m/s/p

Publicity and Community Relations

Chair Douglas-Johnson reported the Facebook posts and website updates will include updates to the Board member list. A reminder to board members to review existing bios for updates and submit preferred photographs. Weekly posts are planned through the end of December. Next meeting is in January.

CALENDAR ITEMS

- No meeting in December
- Monday, Jan. 11 Executive Board Meeting, 3pm, ZOOM
- Monday, Jan. 18 Board Meeting, 4pm, ZOOM

CORRESPONDENCE (MAIL & EMAIL)

none.

OTHER BUSINESS

Set Date & Time for 2020 Board of Directors Meetings

The Directors decided to stay with the 3rd Monday of the month.

Meetings will start at 4pm. June, July & August meetings will begin at 5pm due to busy business hours during peak tourist season.

Committee Formation for 2021

All Directors stated which committees they wished to serve on in 2021.

Directors are encourage to serve on at least two committees.

Directors are free to attend any/all committee meetings and add themselves at any time during the year.

Adjournment TIME: 5:13 PM Douglas-Johnson/Spear M/S/P

Minutes respectfully submitted,
Beth Rondello

MOTION: Approval of minutes: Van Grinsven/ Wilkin M/S/P

2021 Committee Members

Finance Committee: **Nicole Wilkin, Chair**; John Altschwager, Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson, Chair**, John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, and Theresa Smith

Grants Committee: **Mary Van Grinsven, Chair**, John Ader, John Altschwager, Barbara Douglas-Johnson, Sue Fehlandt, Susan Govier, and Beth Rondello