

MINUTES

Boulder Junction Community Foundation Board Meeting

Regular Board Meeting

Monday, October 21, 2020 @ 4:00 p.m.

ZOOM Meeting

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT:

Barbara Douglas-Johnson (2020), Janie Geiger (2022), Susan Govier (2021), Craig Mason (2020), Beth Rondello (2020), Bill Spear (2022) Michelle Mauzer, Finance Committee, Bookkeeper: Bruce Greenhill, Administrative Assistant: Mary Van Grinsven
Absent with notice: John Altschwager (2022), Nicole Wilkin (2021)

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order by Vice President, Govier at 4:02 p.m

MOTION: Approval of agenda at the discretion of the Chair: Douglas-Johnson /Spear M/S/P

WELCOME TO GUESTS:

Barb Konopacki representing the North Creek Bike Loop Project

APPROVAL OF MINUTES OF AUGUST 17, 2020 MEETING

MOTION: Approval of minutes: Govier/ Spear M/S/P

TREASURER'S REPORT:

September Checking account beginning Balance: \$63,278.14

September Checking account ending Balance: \$71,933.84

Community Foundation of North Central Wisconsin Retriected Endowment Fund

September 31, 2020 Balance \$389,464.85 (reconciled)

MOTION: Place the September financials on file: Spear/Rondello M/S/P

PRESIDENT'S REPORT:

Presentation by Barbara Konopacki, North Creek Bike Trail Loop Committee, requesting a Fiscal Sponsorship Agreement with the Town of Boulder Junction for fiduciary purposes during the committee's donation campaign.

MOTION: The Boulder Junction Community Foundation will enter into a Fiscal Sponsorship Agreement with the Town of Boulder Junction for the North Creek Bike Trail Loop, contingent

on its acceptance of the DNR Knowles-Nelson Stewardship Program grant. Douglas-Johnson/Govier M/S/P

Vice President Govier reviewed the 2020 operations calendar for October and November. Board Elections will be held at the November meeting.

- Slate for Election/Re-election for 3-year term: Barbara Douglas-Johnson, Craig Mason, Beth Rondello, Mary Van Grinsven
- Slate for Executive Board 1-year term: President - John Altschwager, Vice-President - Susie Govier, Secretary – Beth Rondello, Treasurer – Nicole Wilkin

A reminder to all Board members to read the bylaws to prepare for the November meeting.

COMMITTEE REPORTS

Finance Committee

Committee member, Michelle Mauzer, presented the 2021 Budget, and funding of long range operations. No major changes were made to the Operation Budget, the Fundraising Budget decreased slightly.

MOTION: Approve the 2021 Operation Budget of \$19,000, 2021 Fundraising Budget of \$4,800, and to increase the Long-Range Operational Reserve by \$4,692 to arrive at a 2020 year-end balance of \$13,000. Spear/Govier M/S/P

It was reported that a Greatest Needs – 2021 Community Relief Fund was established to facilitate tracking of donations received from the August 2020 Greatest Needs Matching Campaign. Any funds remaining at the end of 2021 will rollover to the Restricted Endowment Fund.

Fundraising Committee

The Fundraising committee met on September 28, 2020. The 2021 Fundraising Plan and budget was established.

November annual appeal mailing is scheduled for November 12.

Grants Committee

No request for grants have been recently received.

The Committee will meet in November.

Publicity and Community Relations

The Publicity and Community Relations Committee met on October 14.

The Committee reviewed Facebook posts and website updates. Weekly posts are planned through the end of December. Next meeting is in January.

Boulder Junction Restroom Building Project- Town & Sturm Family Update

The dedication of the building was held on Monday, October 12 at 11am.

The project raised over \$80,000. When all the bills have been reimbursed to the Town from the restricted Public Restroom Fund, the remaining funds will go to the Restricted Endowment Fund. The estimated amount is between \$12,000 - \$15,000.

CALENDAR ITEMS

- Monday, Nov. 16 Executive Board Meeting, 3pm, Location TBD
- Monday, Nov. 16 ANNUAL MEETING – Election of Officers & Directors, 4pm, Location TBD
- No meeting in December
- Monday, Jan. 11 Executive Board Meeting – tentative date
- Monday, Jan. 18 Board Meeting – tentative date

CORRESPONDENCE (MAIL & EMAIL)

Letter from the Chamber of Commerce to thank the Foundation for the 2020 Grant, and all that we do throughout the year.

OTHER BUSINESS

None

Adjournment TIME: 5:18 PM Douglas-Johnson/Rondello M/S/P

Minutes respectfully submitted,
Beth Rondello

MOTION: Approval of minutes Wilkin/Spear m/s/p

2020 Committee Members

Finance Committee: **Nicole Wilkin, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Tom Basting, Sr., Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, and Theresa Smith

Grants Committee: **Mary Van Grinsven & Barbara Douglas-Johnson, Co-Chairs**; John Ader, John Altschwager, Sue Fehlandt, Susan Govier, and Beth Rondello