

## MINUTES

Boulder Junction Community Foundation Board Meeting

Regular Board Meeting

Monday, August 17 @ 4:00 p.m.

White Birch Village, Outdoor Recreation Area

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

### **PRESENT:**

John Altschwager (2022), Janie Geiger (2022), Susan Govier (2021), Craig Mason (2020), Beth Rondello (2020), Bill Spear (2022), Nicole Wilkin (2021) Bookkeeper: Bruce Greenhill, Administrative Assistant: Mary Van Grinsven

Absent with notice: Barbara Douglas-Johnson (2020)

### **CALL TO ORDER AND AGENDA FOR THE MEETING:**

Meeting called to order by President Altschwager at 4:05 p.m

**MOTION:** Approval of agenda at the discretion of the Chair - Wilkin/Spear, M/S/P

### **WELCOME TO GUESTS:**

No guests this evening.

### **APPROVAL OF MINUTES OF JULY 20, 2020 MEETING**

**MOTION:** Approval of minutes: Wilkin/Govier, M/S/P

### **TREASURER'S REPORT:**

July Checking account beginning Balance: \$64,483.46

July Checking account ending Balance: \$60,186.47

Community Foundation of North Central Wisconsin Retriected Endowment Fund

July 31, 2020 Balance \$378,332 (reconciled)

**MOTION:** Place the July financials on file: Spear/Govier M/S/P

### **PRESIDENT'S REPORT:**

President Altschwager reviewed the 2020 operations calendar for August and September.

The Fiscal Sponsorship Agreement between the Foundation and the Town of Boulder Junction for the Highspeed Broadband Project Fund has been signed and delivered to the Town. Next steps for the Town is to sign a contract with CenturyTel for the project.

## **COMMITTEE REPORTS**

### **Finance Committee**

Treasurer Wilkin reported on account and reporting form revisions.

**MOTION:** Move an inactive journal entry of \$1,225.67 from the fundraising category into greatest need category. Wilkin/Spear M/S/P

The Finance Committee will meet in October.

### **Fundraising Committee**

The 2019 Annual Report mailing is completed today. The mailing will include a letter from the Foundation that asks for funds for the greatest needs fund, informs of the greatest needs matching campaign, a donation form and self-addressed return envelope.

Several anonymous donors provided a total of \$4,000 for gifts given to greatest needs. The matching campaign will be for gifts given from the date of the Annual Report mailing letter and ends September 30th. Information about the match will also be posted to the Foundation facebook page, with a link to give online.

November annual appeal mailing is scheduled for November 12.

The Fundraising committee will meet in September.

### **Grants Committee**

No request for grants have been recently received.

### **Publicity and Community Relations**

The Publicity and Community Relations Committee met via Zoom on August 11.

The Committee has scheduled Facebooks posts into October.

Board members were asked to attend a check presentation on August 24 for a gift to the Foundation from the Boulder Junction Lions at 6pm at the Lions Pavilion. Masks required.

### **Boulder Junction Restroom Building Project- Town & Sturm Family Update**

The construction of the building is complete. The next phase of painting and staining is in process and will be completed by Boulder Junction Lions Club volunteers.

When all the bills have been reimbursed to the Town from the restricted Public Restroom Fund, the remaining funds will go to the greatest needs fund.

A dedication is anticipated to be held in October.

## **CALENDAR ITEMS**

- Monday, September 14 Exec Board Meeting, 4pm, Location Rondello Residence
- Monday, September 21 Board Meeting, 4pm, WBV, Rec Hall
- Monday, September 28 Fundraising Committee Meeting, WBV, Lodge
- Monday, October 5 Exec Board Meeting, 4pm, Location TBD
- Monday, October 12 Board Meeting, 4pm, WBV, Rec Hall

## **CORRESPONDENCE (MAIL & EMAIL)**

None

## **OTHER BUSINESS**

None

Adjournment TIME: 4:38 PM Wilkin/Geiger M/S/P

Minutes respectfully submitted,  
Beth Rondello

**MOTION:** Approval of minutes Govier/Wilkin m/s/p

## ***2020 Committee Members***

Finance Committee: **Nicole Wilkin, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Tom Basting, Sr., Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, and Theresa Smith

Grants Committee: **Mary Van Grinsven & Barbara Douglas-Johnson, Co-Chairs**; John Ader, John Altschwager, Sue Fehlandt, Susan Govier, and Beth Rondello