

## MINUTES

Boulder Junction Community Foundation Board Meeting

Regular Board Meeting

Monday, July 20 @ 4:00 p.m.

White Birch Village, Outdoor Recreation Area

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

### **PRESENT:**

John Altschwager (2022), Barbara Douglas-Johnson (2020) , Janie Geiger (2022), Susan Govier (2021), Beth Rondello (2020), Bill Spear (2022, Nicole Wilkin (2021), Bookkeeper: Bruce Greenhill, Administrative Assistant: Mary Van Grinsven

Absent with notice: Craig Mason (2020)

### **CALL TO ORDER AND AGENDA FOR THE MEETING:**

Meeting called to order by President Altschwager at 4:06 p.m

**MOTION:** Approval of agenda at the discretion of the Chair - Douglas-Johnson/ Wilkin, M/S/P

### **WELCOME TO GUESTS:**

No guests this evening.

### **APPROVAL OF MINUTES OF JUNE 16, 2020 MEETING**

**MOTION:** Approval of minutes: Douglas-Johnson/ Geiger, M/S/P

### **TREASURER'S REPORT:**

June Checking account beginning Balance: 108,903.10

June Checking account ending Balance: \$64,483.46

Community Foundation of North Central Wisconsin Retriected Endowment Fund

June 31 Balance \$362,416.39 (reconciled)

**MOTION:** Place the June financials on file: Spear/Govier M/S/P

### **PRESIDENT'S REPORT:**

President Altschwager reviewed the 2020 operations calendar for June and July.

The Fiscal Sponsorship Agreement between the Foundation and the Town of Boulder Junction for the Highspeed Broadband Project Fund has been signed. Delivery pending to the Town.

## **COMMITTEE REPORTS**

### **Finance Committee**

The Finance Committee met on July 2 to review the tax return and financial review. Upon review the Finance Committee approved the tax return and financial statements. The tax return has been filed. The next meeting will be scheduled after September 30.

### **Fundraising Committee**

The 2019 Annual Report mailing will be completed mid-August. The mailing will include a letter from the Foundation that includes a current update, an ask for funds for the greatest needs fund, as well as the opportunity to have gifts to greatest needs matched.

Rondello invited all Board Members to be present for a check presentation to the Chamber of Commerce at Music on Main Street on July 22. Social distancing masks appreciated.

November annual appeal mailing will be sent to all donors, and Boulder Junction residents. The committee will review the appeal cycle to determine future mailings.

### **Grants Committee**

No request for grants have been recently received.

The checks for the following grants have been sent to:

- Boulder Junction Fire Department Request (\$2,729)
- Lakeland Star School Academy/ Paes Lab & Career Exploration Area (\$4,000)

### **Publicity and Community Relations**

The Publicity and Community Relations Committee met via Zoom on July 6. The next meeting is scheduled for August 11.

The Committee has scheduled Facebook posts into August.

Check presentations with matching press releases will be coordinated with recent Grant recipients.

### **Boulder Junction Restroom Building Project- Town & Sturm Family Update**

The construction of the building is in process.

\$58,589.22 has been reimbursed to the Town to date from the restricted Public Restroom Fund.

## CALENDAR ITEMS

- Monday , August 10      Exec Board Meeting, 4pm, Rondello Residence
- Monday, August 17      Board Meeting, 4pm, WBV, Outdoor Recreation Area
- Monday, September 14    Exec Board Meeting, 4pm, Location TBD
- Monday, September 21    Board Meeting, 4pm, Location TBD

## CORRESPONDENCE (MAIL & EMAIL)

Discovery Center annual appeal letter; will inform them of the Grant process.

## OTHER BUSINESS

- Network For Good update: Rondello report the completion of updating donor information will be timed with the preparation of the August mailing.

Adjournment    TIME: 5:12 PM    Douglas-Johnson/Wilkin M/S/P

Minutes respectfully submitted,  
Beth Rondello

**MOTION:** Approval of Minutes Govier/Wilkin m/s/p

## ***2020 Committee Members***

Finance Committee: **Nicole Wilkin, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Tom Basting, Sr., Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, and Theresa Smith

Grants Committee: **Mary Van Grinsven & Barbara Douglas-Johnson, Co-Chairs**; John Ader, John Altschwager, Sue Fehlandt, Susan Govier, and Beth Rondello