

**Ninety Third Regular Meeting
Boulder Junction Community Foundation Board
Tuesday, February 19, 2019**

Boulder Junction Community Center, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: John Altschwager (2019), Susan Govier (2021), Craig Mason (2020), Michelle Mauzer (2019), Mary Van Grinsven (2019), and Nicole Wilkin (2021),
Absent with notice: Barbara Douglas-Johnson (2020), Jennifer Engstad-Heitz (2021), Beth Rondello (2020), and Adam Zogata (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by President Altschwager at 5:38 p.m.

Motion: Approval of agenda with order of items at the discretion of the chair.
Mason/Mauzer M/S/P

Minutes of the January 15, 2019 Meeting:

Motion: Approval of minutes. Mauzer/Wilkin M/S/P

Welcome to Guests

No guests this evening.

Treasurer’s Report

Receipts and Expenditures: Treasurer Mauzer presented the January financial reports, showing the January general checking account beginning balance was \$34,036.45 and end of month balance was \$38,040.44

The current balance in our Restricted Endowment Fund as of end of January 2019 is \$305,944.66. (Reconciled). We have topped the \$300,000.00 mark for the first time!

Motion: Place the January financial reports on file.
Mauzer/Van Grinsven M/S/P

Petersen Metz LTD has been retained for the financial review for 2018 and tax preparation. A letter of engagement has been signed.

President’s Report

TIME CHANGE: Meeting dates for 2019 will be the 3rd Tuesday of the month at 5:30pm unless specified differently and notified. The March meeting will be moved to March 26 to allow the town’s candidate forum our original date of March 19th.

Altschwager reviewed the 2019 operations calendar for February.

All committee chairs should continue to create an operations calendar for their committee. Due date: March 19th meeting.

The Strategic Plan and all Policies were reviewed by all Directors over the past month, and no changes are deemed necessary at this time.

All Directors have signed the 2019 Conflict of Interest form and it is now posted on the website.

Committee Reports

Finance Committee:

- Next meeting will be held when we have documents from Peterson Metz LTD to review.

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Fundraising Committee

- Meeting was held February 17th and a schedule of fundraising activities for 2019 was set. After much discussion, the committee recommends to the board that the Foundation not pursue the continuation of hosting the Colorama Dinner. Interest has been shown by the Lions Club for this event, and the committee suggests President Altschwager contact them with our decision.
- **Motion:** The Foundation no longer hosts the Colorama Dinner and releases it to interested parties. The Colorama Dinner checking account will be closed and remaining balance moved into the Arts & Culture Enhancement Fund. Van Grinsven/Wilkin M/S/P
- The following events are scheduled for 2019:
 - Wednesday, May 22 – Mostly Social @ White Birch Village-5:30-7:00pm
 - 4th of July Parade participation
 - Wednesday, July 24 – Mostly Social in conjunction with Music on Main Street 7-9pm
 - Sunday, August 11 – Musky Day Jamboree Booth/Cash Raffle
 - TBA – September – possible Founders & Legacy Circle event
- Renew cash raffle license in a timely manner to be used in August.

Grants Committee:

- The grants committee submitted the following recommended grant applications to the Board of Directors for approval:
- **Motion:** Approve \$750 grant to Chamber of Commerce for 2019 Music on Main Street events. Van Grinsven/Wilkin M/S/P

- **Motion:** Approve \$650 grant to North Lakeland School, 8th Grade Class Trip. Van Grinsven/Mauzer M/S/P
- **Motion:** The board pay both grants from our Arts & Culture Enhancement Fund Account. Van Grinsven/ Wilkin

Publicity and Community Relations Committee:

- The Directors reviewed our policy of allowing feedback/posting on our website, and are requesting the committee talk about this again and consider allowing posts that only the administrators can view. In this way, we can answer any inquiries in a timely manner. This discussion is in response to posts that quickly became heated over a politically-charged town issue during the month of January.

Calendar Items to Remember

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|---------------------|----------------------------------|
| ➤ Tuesday, March 19 | Executive Board Meeting- 9am |
| ➤ Tuesday, March 26 | Board Meeting 5:30pm, Nordlof |
| ➤ April | NO Board Meeting |
| ➤ TBA, May | Executive Board Meeting |
| ➤ Tuesday, May 21 | Board Meeting 5:30pm, Nordlof |
| ➤ Wednesday, May 22 | Mostly Social Event @ WBV-5:30pm |

Correspondence (mail & email) - None

Adjournment

Motion: Meeting adjourned at 7:39pm. Mason/Wilkin M/S/P

Minutes respectfully submitted,
Mary Van Grinsven
m/s/p

2019 Committee Members

Finance Committee: **Michelle Mauzer, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Nicole Wilkin, Adam Zogata, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Tom Basting, Jennifer Engstad-Heitz, Susan Govier, Michelle Mauzer, Craig Mason, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**,
John Altschwager, Pam Muenzner, Beth Rondello, Theresa Smith, and Adam
Zogata

Grants Committee: **Mary Van Grinsven, Chair**; John Ader, John Altschwager, Sue
Fehlandt, Susan Govier, Barbara Douglas-Johnson, Beth Rondello, and
Therese Safford