

**Eighty Sixth Regular Meeting of the
Boulder Junction Community Foundation Board
Thursday, June 21, 2018**

Boulder Junction Community Center, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: John Altschwager (2019), Barbara Douglas-Johnson (2020), Grant Herman (2019)(via conference call), Craig Mason (2020), Michelle Mauzer (2019), Gary Plouff (2018), Beth Rondello (2020), Parker Sterner (2018), Mary Van Grinsven (2019), and Bookkeeper: Rhonda Sybeldon.
Absent with notice: Adam Zogata (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by President Altschwager at 6:07 p.m.

Motion: Approval of agenda with order of items at the discretion of the chair.
Douglas-Johnson/Mauzer M/S/P

Minutes of the May 17, 2018 Meeting:

Motion: Approval of minutes with clarification Douglas-Johnson/Mauzer
M/S/P

Welcome to Guests

No guests present this evening.

Treasurer’s Report

Receipts and Expenditures: Treasurer Plouff presented the May financial reports, showing the general checking account beginning balance was \$36,366.30 and end of month balance was \$36,087.36.

The current balance in our Restricted Endowment Fund as of May 31, 2018 is \$290,966.39 (reconciled).

Motion: Place the May financial reports on file.
Plouff/Van Grinsven M/S/P

The Foundation has upgraded to the online version of Quickbooks . This was accomplished through the company TechSoup, who works with non-profit organizations. The cost is only \$50 per year with no monthly fee. The migration from our current version to the online version is completed. Thank you to our bookkeeper, Rhonda Sybeldon for all her efforts in this matter; they are greatly appreciated.

President's Report

President Altschwager reviewed the 2018 operations calendar for June and early July and we are on target for all items this month. Our Charitable Organization License will be renewed as well as our Chamber membership and listing for the annual visitors guide.

Specifics of our participation in the town's annual 4th of July parade were discussed and action items attended to.

All committee chairs are reminded to create a working operations calendar for their committee by the end of the year.

Committee Reports

Colorama Dinner Committee: September 15, 2018.

- Altschwager continues to stay in contact with personnel from Camp Manito-wish YMCA to solidify exciting changes to our upcoming event.
- The sponsorship package has been revised and given to each Director. We are looking to confirm all sponsorships within the next two months.
- Committee chairs will set a timeline moving forward and a full committee meeting is slated for July.

Finance Committee:

A finance committee meeting was held May 24th. After in-depth review by the committee, the following motions were brought forward:

Motion: To recommend investing the entire Restricted Endowment Fund into the Actively Managed 70/30 Pool at the Community Foundation of North Central Wisconsin (CFONCW) effective July 1, 2018. Plouff/Altschwager M/S/P

Motion: To recommend moving any endowment funds in the general checking account at the end of every month to our Restricted Endowment Fund at the Community Foundation of North Central Wisconsin (CFONCW) during the following month.
Plouff/Mason M/S/P

Grants Committee:

- The grants committee met at 5pm today just prior to this meeting to review two grant applications. After in-depth review, they are forwarding one motion and deferring a vote on the second application until next month so they can seek further clarifications.

Motion: Approve Grant Application from Chamber of Commerce for \$750 to install permanent lighting on the Music on Main Street Stage. Van Grinsven/Douglas-Johnson M/S/P

- Funds for this grant will be requested from our Restricted Endowment Fund - CFONCW (Wausau) for payment.

Fundraising Committee

- The next Mostly Social Event will be for Founders and Legacy Circle members on July 26th at the home of Mary & Greg Van Grinsven.
- The third Mostly Social event will be held August 2nd for all at the Community Center for donors and guests.
- The Founders and Legacy Circle booklet is slated to be updated by mid July.
- Mostly Social Events are put on by our Fundraising Committee for the development of the Foundation. Expenses will be kept to a minimum, budgeted for, and partially paid through the Fundraising annual budget.
- Promoting the Legacy Circle will be highlighted this year through future mailings as well as the various ways people can donate from an IRA.

Publicity and Community Relations Committee:

- Chair Douglas-Johnson thanked Theresa Smith for her willingness to continue writing and publicizing the Foundation press releases as well as promoting Colorama Dinner.
- An update of the website continues.
- Continue to update and inform through Facebook and our website. boulderjunctioncf.org
- Plan a photo op and write an article highlighting our new \$750 grant to the Chamber for 2018 Music on Main Street Stage lighting. (papers, web, and Facebook)

Calendar Items to Remember

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|---------------------|-------------------------------------|
| ➤ TBA | Executive Board Meeting, 6:45, BJCC |
| ➤ Wednesday, July 4 | Parade (arrive at 11:30) |
| ➤ Thursday, July 19 | Board Meeting 6pm, BJCC |
| ➤ Thursday, July 26 | Mostly Social for Founders & Legacy |
| ➤ | Circle Members |
| ➤ Sunday, August 12 | Booth at Musky Janboree |
| ➤ Thursday, Aug 16 | Board Meeting 6pm, BJCC |

Correspondence (mail & email)

- Thank you note from the Lang Family for the May Mostly Social event.

Adjournment

Motion: Meeting adjourned at 8:20 p.m. Douglas-Johnson/Mauzer M/S/P

Respectfully Submitted,
Mary Van Grinsven
m/s/p

2018 Committee Members

Finance Committee: **Gary Plouff, Chair**; John Altschwager, Tom Bastings, Sr., Craig Mason, Mary Van Grinsven, Adam Zogata, and Mark Hilgendorf, Consultant

Fundraising Committee: **Parker Sterner, Chair**; John Altschwager, Tom Basting, Grant Herman, Michelle Mauzer, Craig Mason, Beth Rondello, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Beth Rondello, Theresa Smith, and Adam Zogata

Grants Committee: **Mary Van Grinsven, Chair**; John Ader, John Altschwager, Sue Fehlandt, Barbara Douglas-Johnson, Beth Rondello, and Therese Safford

Colorama Dinner Committee: **John & Sue Altschwager, and Mary Van Grinsven, Co-Chairs**; Barbara Douglas-Johnson, Susie Govier, Jennifer Hietz, Grant Herman, Craig Mason, Michelle Mauzer, Beth Rondello, and Parker & Sandy Sterner