

**Minutes**  
**Thirty-eighth Regular Meeting of the Boulder Junction Community**  
**Foundation Board**  
**Monday, November 18, 2013**  
**Boulder Junction Community Building**  
**“Annual Meeting”**

“The mission of the Boulder Junction Community Foundation is to develop and promote efforts to preserve and enhance the strength and vitality of the area for present and future generations.”

Present: Dennis Aukstik (2013), Leslie Gauberti (2013), Irene Gravelle (2015), Gene Klisnick (2014), Barb Konopacki (2015), Craig Mason (2015), Krista Maurer (2014), Dave Osborn (2014), Lois Smith (2016), Parker Sterner (2016) and Jim Tait (2013) of the BJCF Board. Mary Van Grinsven, Barbara Boston, John Ader, and Mykl Hensley were guests.

Call to Order and Agenda for the Meeting:

The November meeting was called to order at 6:00 p.m. by President Dennis Aukstik.

The meeting’s agenda was emailed out to the BJCF Board. Leslie Gauberti moved, seconded by Craig Mason, to approve the agenda. Motion carried. (See attached agenda.)

Welcome to Guests:

The Board welcomed Van Grinsven, Boston, and Ader to the meeting. Hensley was welcomed when he arrived later.

Minutes of the October 21<sup>st</sup> meeting:

Upon a motion by Dave Osborn, seconded by Krista Maurer, the minutes were approved. Minutes will be distributed by the Secretary to the Foundation email list.

Election of Three (3) Directors:

Upon a motion by Dave Osborn, seconded by Barb Konopacki, the following three were elected to a three year term on the BJCF Board of Directors: Dennis Aukstik, Leslie Gauberti, and Mary Van Grinsven. Van Grinsven was welcomed to the Board, and she shared some personal information about herself.

Election of Officers:

Upon a motion by Lois Smith, seconded by Craig Mason, the secretary was designated to cast an unanimous ballot for the following slate of officers: President, Dennis Aukstik; Vice President, Dave Osborn; Leslie Gauberti, Treasurer; and Irene Gravelle, Secretary. Motion carried.

### Grants and Distributions Report:

This report was moved up on the agenda. John Ader, speaking on behalf of this committee, reported that they used information from the CFONCW and the North Lakeland Foundation. Their goals were: (1) To make things as simple as possible, (2) to use bulleted points for clarity, (3) to establish March 1 and September 1 as dates for grants, (4) to establish who to submit grant requests to for uniformity, and (5) to clarify project eligibility for grants.

Members of the Board were asked to review the document as distributed before next meeting. A possible shorter mission statement, like CFONCW's, is to be considered also.

### Certificate of Appreciation Awarded to Jim Tait III:

Jim Tait III was presented with a certificate of appreciation from the Board for his two years of service on the Board. Members of the Board also shared personal comments of appreciation for his work while serving on the Board.

### Treasurer's Report:

Treasurer Leslie Gauberti presented the October 31, 2013, report. The general checking account began the month with a balance of \$19,595.51 and ended the month with a balance of \$22,437.78. The Colorama checking account showed four debits and one deposit, which left a balance of \$3,673.74 in that account at the end of the month.

The BJCF Community Center Building Fund savings account began the month with a balance to \$96,685.40. After deposits of \$2,297.22 to the account, the October 31st balance in the account was \$98,982.62.

Lois Smith moved, Krista Maurer seconded the motion, that the Treasurer's Report be filed for audit. Motion carried.

Gauberti reviewed the Proposed 2014 Operating Budget for a total of \$6,759.00, providing explanatory notes for many items. It is anticipated that \$4,134.00 will be needed to supplement the 2014 budget. This budget will be approved at the December meeting of the Board.

In addition, Gauberti distributed a revised 2013 Event Net Proceeds and Distribution Recommendations sheet. Vines, Rhythm and Brews showed \$4,250.00 available for distribution to the Endowment Fund. \$5,000.00 was available from the Historic Canoe Raffle for the Endowment Fund. \$1,600.00 was distributed from the Colorama Dinner proceeds to the NLS 8th Graders, Camp Manito-wish for camperships, and the BJCF Endowment Fund.

Lois Smith, Dennis Aukstik and Leslie Gauberti met with Randy Beard of the selected audit firm, Wipfli LLP, and learned some helpful information for the BJCF. He recommended Records Retention and Whistle Blower policies be adopted by the Board. The secretary should also be signing the official minutes. The next meeting with Randy Beard will be scheduled in early March.

Gauberti reported that there are now 36 Neighbors (29 renewals, 7 new Neighbors) and that the Endowment Fund is over \$50,000.00.

Upon a motion by Dave Osborn, seconded by Barb Konopacki, a total of \$17,695.27 will be transferred to the Endowment Fund with CFONCW, Wausau. Motion carried.

#### President's Report:

President Aukstik called the Board's attention to drafts of the following documents: (1) Records Retention policy to be approved in December, (2) Whistle Blower policy, (3) Board responsibilities and duties document which will be adopted at a future meeting, and (4) the conflict of interest document which will be signed in January. He referred to Jean Tehan's comments that she had some possible candidates for our Board, but she was suggesting the BJCF develop a statement of Board duties.

#### Committee Reports:

The following members will serve on these respective committees in 2014:

**Finance** – Leslie Gauberti, Chairman; Lois Smith, Craig Mason, and Dennis Aukstik

**Fundraising** – Dennis Aukstik, Chairman; Craig Mason, Parker Sterner, Dave Osborn, and Barb Konopacki (Minutes of November 12th meeting were distributed.)

**Publicity/Community Relations** – Irene Gravelle, Chairman; Leslie Gauberti, Gene Klisnick, Barb Konopacki, and Dennis Aukstik (Minutes of November 14th meeting distributed.)

**Grants and Distributions** – Lois Smith, Chairman; John Ader, Barbara Boston, Leslie Gauberti, and Dennis Aukstik

**Colorama Dinner** – Barb Konopacki, Chairman, indicated there will be a meeting at Camp on November 21. She anticipates sharing further information at the January Board meeting.

#### Report on the Community Building Project:

**Building Committee** – Gene Klisnick reported that the committee has not had any meetings. Work is continuing on the project.

**Fundraising Committee** – The Fundraising Committee figures were covered under the Treasurer's report.

#### Proposed Hike and Bike Trail Expansion Fund:

The Board conducted a detailed discussion with Mykl Hensley concerning a proposal to establish a bike trail expansion fund. At the conclusion of the discussion, the Board instructed the Officers to meet with the proponents of the fund and advise them that the Board was not interested at this time. This meeting will be arranged for yet this week.

#### Proposed 2014 Canoe Raffle:

Dave Osborn reported that Tom and Rosie Wierzba have donated the 1947 Old Town Canoe back to the BJCF. The Board will thank them for this generous gift.

Calendar Items:

The President called the Board's attention to the up-coming calendar items, and the December Board meeting was re-scheduled for Tuesday, December 17, at 6:00 p.m. in the Fellowship Hall of Trinity Lutheran Church. The Board was urged to attend the Town Budget and Town Board meeting on December 3 at 6:30 p.m.

Other Business:

There was no other business that came before the Board.

Correspondence:

A thank you from the 8th graders at NLS was read. Leslie Gauberti also read a letter from the Boulder Junction Christmas Scholarship Committee. It was the consensus that \$200.00 will be donated to the 2013 Christmas Scholarship Fund.

Adjournment:

The meeting was adjourned at 9:00 p.m. by the President.

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Irene Gravelle, Secretary