

Minutes
Twenty-fifth Meeting of the
Boulder Junction Community Foundation Board
Monday, October 15, 2012
Boulder Junction Community Building

“The mission of the Boulder Junction Community Foundation is to develop and promote efforts to preserve and enhance the strength and vitality of the area for present and future generations.”

Present: Dennis Aukstik (2013), Leslie Gauberti (2013), Irene Gravelle (2012), Gene Klisnick (2014), Barb Konopacki (2012), Craig Mason (2012), Dave Osborn (2014), Jim Tait III (2013) and Amy Wheeler (2013) of the BJCF Board. Krista Maurer (2014) was absent. There were no guests.

Call to Order and Agenda for the Meeting:

The October meeting was called to order at 6:35 p.m. by President Amy Wheeler.

The meeting’s agenda was emailed out to the BJCF Board. Jim Tait III moved, second by Dennis Aukstik, to approve the agenda. Motion carried. (See attached agenda.)

Minutes of the September 17, 2012, Meeting:

Upon a motion by Jim Tait III, second by Leslie Gauberti, the minutes of September 17, 2012, meeting were accepted. Motion carried.

The minutes of the September meeting will be distributed by the secretary to the Foundation email list.

Treasurer’s Report:

Leslie Gauberti presented the September financial report as part of an extensive report of the Foundation’s financial status. With the receipt of \$1,450.00 during the month, the Temporary Restricted Endowment account showed this balance. The Vines, Rhythm and Brews Restricted account showed a balance of \$3,258.27, but Gauberti indicated that this is still not a final figure. The Restricted Raffles account showed an end of the month balance of \$13,300.00. The Unrestricted portion of the general checking account ended the month with a balance of \$98.16. The beginning balance in the general checking account was \$14,667.43, and the ending balance on September 30, 2012, was \$18,106.43.

The Colorama Checking account reflected both ticket sales and expenditures for the dinner, leaving a balance in the account of \$3,572.26. The “Neighbors” Operating account showed three deposits during the month and one transfer to the General Account for liability insurance, leaving a the total to \$425.00.

Gauberti indicated that she had filed the Wisconsin Nonstock Corporation Annual Report online on today's date which will require a ten dollar fee to be paid.

Gauberti presented the Foundation's Quarterly Restricted Endowment Fund report from the CFONCW, Wausau. The ending fund balance on September 30, 2012, was \$7,359.28.

Dennis Aukstik moved, seconded by Dave Osborn, that the treasurer's report should be approved as presented and filed for audit. Motion carried.

Gauberti explained the licensing situation with Quick Books and recommended that a three-license order be placed at a cost of \$99.00 for non-profits. Jim Tait III moved, seconded by Barb Konopacki, that this license be purchased. Motion carried.

Cathy Schneider has agreed to conduct an audit on a calendar basis. Motion by Jim Tait III, second by Dennis Aukstik, that the Foundation pay her one hundred dollars for her services in January, 2013, unless the bill is more. Motion carried.

In asking for guidance as to the amount to send to the Foundation's Endowment Fund at CFONCW, Wausau, Dennis Aukstik moved, Jim Tait III seconded, the motion to send \$12,000 to be added to the fund balance. Motion carried.

Jim Tait III moved, Dennis Aukstik seconded, that all these reports distributed by Gauberti be placed on file with the monthly report and filed for audit. Motion carried. This will include the BJCF Assets, Event Net Proceeds and Endowment Worksheet; the 2012 Colorama Dinner Financial Statement as of October 10, 2012; the 2012 Canoe Raffle Financial Statement; and the BJCF Operating Budget report.

President's Report:

Because at certain times of the year, the treasurer and the secretary experience heavy work loads, Amy Wheeler expressed a need for assistance from other Board members. Volunteers stepped forward to offer assistance.

The Chamber's After Hours event will be held on Tuesday, October 16, from 5 to 6:30 p.m. to be jointly hosted by the Outdoorsman and the Foundation. Foundation Board members were asked to report by 4:45 p.m. It will be an opportunity to thank those attending for their support of the Foundation,

Wheeler will take care of the participation in the up-coming Haunted House at the Community Building on Saturday, October 20, and October 27.

Committee Reports:

Finance Committee: No report.

Fundraising Committee: No meeting and no report.

Publicity and Community Relations: Bills are being awaited for the placement of ads on behalf of BJCF events.

Colorama Dinner: Board members were all present for the wrap-up meeting on the dinner which was held prior to the regular Board meeting. Everyone was thanked for attending.

Canoe Raffle:

Because agenda items were covered earlier in meeting, the only item for discussion was a request by Barb Konopacki to review at a future date the Foundation's policy excluding Board family members from purchasing tickets.

A brief discussion followed reviewing the Foundation's agreement to pay Dave Osborn six hundred dollars for another old canoe on January 15, 2013, and the balance of six hundred dollars upon the May launching. He will donate his labor to restore the designated canoe. Because Krista Maurer was absent, no further action was taken on Molly Hegeman's proposal for next year's raffle.

Election of Three/Four Directors at November Meeting:

The November meeting will be the annual meeting of the Foundation, and the terms of three directors are up.

Participation in the Christmas Walk on Friday, November 23:

It was agreed that the Foundation will once again participate in the Christmas Walk. Plans will be the same as last year with the roasting of marshmallows next door to Peeplelures.

Report on the Building Committee for the Community Center:

Gene Klisnick was commended by Dennis Aukstik for being a member of the Building Committee and sharing reports from the Committee. Klisnick reported that the Building Committee will be meeting this week to discuss a number of items after the successful passage of the resolution by the town's voters. Aukstik referred to the statement that the Foundation made in January to offer their help on this project.

Calendar Items to Remember:

- Tues., Oct. 16, 5:00 p.m.: Chamber's Business After Hours Event
- Tues., Nov. 13, 6:30 p.m.: NOVEMBER ANNUAL MEETING OF THE BJCF (Place to be arranged by secretary) with election of officers
- Fri., Nov. 23, 5-8 p.m.: Christmas Walk
- Mon., Dec. 10, 6:30 p.m.: December Meeting (MOVED to avoid Holiday conflicts)
- Committee meetings as scheduled for committee members

Other Business:

Because Laura Bertch was not able to attend tonight's meeting, no action was taken on the donation of a model village.

Mr. Schwartzburg has made a donation to the Foundation for covering the cost of flower baskets in Boulder Junction. Dennis Aukstik read a draft copy of a letter to the donor, pending action and decisions by the Chamber and the Town.

Also discussed was a Foundation insert in the Town's annual tax bill mailing. It was agreed that the Foundation should consider this again.

Dennis Aukstik shared the thank you note from the area Catholic Churches' newsletter that the Foundation had sent to them.

The secretary has the charity notation for the Lakeland Times that Dennis Aukstik had drafted for inclusion in their future edition. This will be sent to them in the near future.

Adjournment:

The meeting was adjourned upon a motion by Jim Tait III, second by Dave Osborn, at 8:03 p.m. Motion carried.

Irene Gravelle, Secretary, BJCF