

**Seventy Sixth Regular Meeting of the
Boulder Junction Community Foundation Board Meeting
Tuesday, April 11, 2017**

Boulder Junction Community Building, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: John Altschwager (2019), Grant Herman (2019), Michelle Mauzer (2019), Dave Osborn (2017), Gary Plouff (2018), and Mary Van Grinsven (2019).
Absent with notice: Adam Zogata (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by Acting President Herman at 6:03 p.m.

Motion: Approval of agenda. Osborn/Altschwager M/S/P

Minutes of the March 21, 2017 Meeting:

Motion: Approval of minutes. Osborn/Altschwager M/S/P

A thank you was extended to Dave Osborn for taking minutes at the March meeting for the vacationing Secretary Van Grinsven.

Welcome to Guests

Parker Sterner, Fundraising Committee Chair, was present at this meeting.

Filling the Vacancy of the Position of President

The board extends a sincere thank you to Director Grant Herman for being willing to move from the role of Acting President to full time President – a job he has been doing since December 2016.

Motion: Appoint Grant Herman to fill the vacancy of President for the remainder of this term, ending November 2017. Osborn/Van Grinsven M/S/P

Treasurer’s Report

Receipts and Expenditures: Treasurer Plouff presented the end of March financial report, showing the General Fund beginning balance was \$37,050.42 and end of month balance was \$28,227.47. A check for \$8,615 was deposited in our Restricted Endowment Fund.

Motion: Accept March financial reports to be placed on file for audit.
Mauzer/Osborn M/S/P

The current balance in our Restricted Endowment Fund as of April 10, 2017 is \$209,457.00. (reconciled)

IRS 990, Wisc. Form 1952, and the Foundation's Financial Review is being prepared by Wipfli. A draft is expected around mid-late April. When it is received, a finance committee meeting will be called to review it.

Motion: The Finance Committee is authorized to finalize the draft documents with Wipfli for tax filings. Van Grinsven/Osborn M/S/P

The 2016 Annual Report is being worked on and should be available toward the end of April. A copy will be distributed to all current neighbors.

President's Report

The operations calendar items were reviewed and being worked on.

- The Strategic Plan will be reviewed by the Executive Committee in April and brought to the full board at the May meeting. The full board will review during May and a revised plan will be adopted at the June meeting.
- Director Van Grinsven will update the Founders and Legacy booklet before our first Mostly Social Even on May 24, 2017.
Motion: Update and print 100 copies of Founders and Legacy booklet. Van Grinsven/Mauzer M/S/P
- President Herman will revise the Neighbor brochure for 2017 and work with Van Grinsven and Gauberti to create a new document.
- Treasurer Plouff will file the IRS 990 (due May 15, 2017) and the Charitable Organization Annual Report 1952 with the State of Wisconsin after the Finance Committee reviews it (due September 30, 2017)

President Herman commended the Board on its 100% participation as a "Neighbor" as well as its 100% participation in contributions to the Restricted Endowment Fund. This level of commitment speaks volumes on how important we all feel the Foundation is to the future of our town.

Committee Reports

Colorama Dinner Committee: Save the Date: September 23, 2017. Director Mauzer (Chair) reported a commitment has been received from North Lakeland Elementary School for serving the dinner again this year. A commitment has also been received from Jerry Geiger (Dairymen's) to partner with the Foundation and Camp Manito-wish. Geiger will join the Colorama Dinner committee. An initial planning meeting (Herman & Mauzer) is set for Tuesday, April 18 at 7:30am at Camp Manitowish. A full committee meeting will be set in May.

Finance Committee: Will conduct a meeting soon after Wipfli sends drafts of our IRS 990 form, Wisc. Form 1952, and the Foundation's Financial Review. This meeting will be before the May 15, 2017 deadline for filing the 990 form. **(subsequent note:** meeting is scheduled for Thursday, May 4 @ 4:30, Nordlof Conference Room)

Grants Committee: We currently have \$5900 available in grant monies from our CFONCW Restricted Endowment fund. In addition, Chair Van Grinsven noted the Bike Repair Stations (paid for from a Bike Trail Enhancement Fund grant) have been installed at Hwy's M/N and H/K waysides. Decals for the signs are currently being manufactured and are set to be installed the first week of May.

Fundraising Committee: Committee Chair Sterner, presented the following:

- The research is continuing with Huntington Bank for the possibility of having electronic transfer donations. We will continue to look into this option.
- Our first *Mostly Social Events* are scheduled for May 24 (@ White Birch Village, the home of Director Altschwager) and June 6 (@ the home of Director Van Grinsven). Invitations to these first two (2) events will be sent to year round resident/neighbors. It is our goal to invite all current neighbors to an event sometime this year. More events will be planned later this summer. These events are a way for us to say "thank you" for your support and also an opportunity to listen to our donors to help mold the Foundation for the future.
- Next Committee meeting to work on these events and updating informational brochures will be held on Thursday, April 13 @ 9am, Camp Manito-wish Boyce Administration Bldg.

Publicity and Community Relations Committee:

- Continue to keep our Facebook (Osborn) and Website (Gauberti) pages current. All Directors should send pertinent information.
- Schedule picture of grant check to Chamber for Music on Main Street and send publicity to papers for Memorial Day weekend.
- Schedule pictures and press release when Bike Repair Station signs have been installed (1st week of May).

Correspondence: none

Other Business: Future Foundation Regular Meetings will begin at 6:15pm. This change is due to the set hours of the new Huntington Bank (Director Mauzer is the Bank Manager).

Good of the Order: none

Calendar Items

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| -Thursday, April 13, 2017 | Fundraising Committee-9am, Boyce Admin Bldg (CM) |
| -Tuesday, April 18, 2017 | Colorama Dinner-7:30am, Boyce Admin Bldg (CM) |
| | Mostly Social/Fundraising Meeting, 9am, Granary |
| - Thursday, May 4, 2017 | Finance Committee Meeting-4:30pm, Nordlof (BJCC) |
| - Monday, May 15, 2017 | IRS 990 Due |
| -Tuesday, May 16, 2017: | Regular Board Meeting @ 615pm, Nordloff (BJCC) |
| -Wednesday, May 17, 2017 | Financial Public Forum @ CFONCW |
| - Wednesday, May 24, 2017 | Mostly Social Event @ home of Director Altschwager
White Birch Village Main Lodge |
| -Tuesday, June 6, 2017 | Mostly Social Event @ home of Director Van Grinsven |
| -Tuesday, June 20, 2017: | Regular Board Meeting @ 615pm, Nordloff (BJCC) |

Adjournment

Motion: Meeting adjourned at 7:20p.m. Altschwager/Osborn M/S/P

Respectfully Submitted,
Mary Van Grinsven
Boulder Junction Community Foundation Secretary
/s/

2017 Committee Members (revised 4/11/17)

Finance Committee: Gary Plouff, Chair; John Altschwager, Tom Basting, Sr, Leslie Gauberti, Mark Hilgendorf, CFA, Craig Mason, Mary Van Grinsven, and Adam Zogata.

Fundraising Committee: Parker Sterner, Chair; John Altschwager, Tom Basting, Sr., Grant Herman, Craig Mason, Dave Osborn, Mary Van Grinsven, and Adam Zogata

Publicity and Community Relations Committee: Theresa Smith, Chair; Leslie Gauberti, Grant Herman, and Dave Osborn.

Grants Committee: Mary Van Grinsven, Chair; John Ader, John Altschwager, Sue Fehlandt, Leslie Gauberti, and Therese Safford

Colorama Dinner Committee: Michelle Mauzer, Chair; Dennis & Lori Aukstik, Jen Beda, Leslie Gauberti, Jerry Geiger, Grant Herman, Barb Konopacki, Craig Mason, Pam Muenzner, Trish Menzia, Dave Osborn, Therese Safford, Parker & Sandy Sterner, and Barbara Boston (Advisor).