

## MINUTES

Boulder Junction Community Foundation Board Meeting

Board Meeting

Monday, January 18, 2021 @ 4:00 p.m.

ZOOM Meeting

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

### **PRESENT:**

John Altschwager (2022), Barbara Douglas-Johnson (2023), Susan Govier (2021), Craig Mason (2023), Beth Rondello (2023), Bill Spear (2022), Mary Van Grinsven (2023) Nicole Wilkin (2021), Bookkeeper: Bruce Greenhill

Absent with notice: Janie Geiger (2022)

### **CALL TO ORDER AND AGENDA FOR THE MEETING:**

Meeting called to order President Altschwager at 4:01 p.m

**MOTION:** Approval of agenda at the discretion of the Chair: Douglas-Johnson /Spear M/S/P

### **WELCOME TO GUESTS:**

None

### **APPROVAL OF MINUTES OF NOVEMBER 16, 2020 ANNUAL MEETING**

**MOTION:** Approval of minutes: Van Grinsven/Wilkin M/S/P

### **TREASURER'S REPORT:**

November Checking account beginning Balance: \$73,370.60

November Checking account ending Balance: \$103,181.97

December Checking account beginning Balance: \$103,181.97

December Checking account ending Balance: 70,876.37

Community Foundation of North Central Wisconsin Retriected Endowment Fund

December 31, 2020 Balance \$488,097.47 (reconciled)

**MOTION:** Place the November financials on file: Wilkin/Govier M/S/P

**MOTION:** Place the December financials on file: Wilkin/Van Grinsven M/S/P

## **Year End Distribution of Funds**

Treasurer Wilkin reported the Long-Range Operational Reserve Fund total is currently \$8,308, and funds are now available to make a 2020 allocation to this fund.

**MOTION:** Allocate \$4,692 to the Long-Range Operational Reserve Fund

Wilkin/Van Grinsven m/s/p

## **PRESIDENT'S REPORT:**

Reviewed the 2021 operations calendar for January and February.

## **Annual Board Statement – Conflict of Interest**

The document has been executed by all Board Members, and is posted to the website.

## **Administrative Sub-contractor**

Board members are asked to keep the filling of this position at the forefront, and to provide prospective applicants to the Board President.

## **Board of Directors – Annual Giving**

Board members were given a yearly reminder to participate in donating to the Foundation by the end of the first quarter.

## **Town of Boulder Junction – Broadband Project**

A report to the Town will be provided on a quarterly basis per the contract. Mary Van Grinsven will be the Foundation liaison and present the quarterly report at the Town meeting on Tuesday, January 26, 2021. The Town Board member that is the contact for this project is Jim Galloway.

## **Town of Boulder Junction - North Creek Trail Loop Project**

A report to the Town will be provided on a quarterly basis per the contract. Mary Van Grinsven will be the Foundation liaison and present the quarterly report at the Town meeting on Tuesday, January 26, 2021. The Town Board member that is the contact for this project is Dennis Ruess.

## **COMMITTEE REPORTS**

### **Finance Committee**

No meeting.

### **Fundraising Committee**

Chair Rondello reported the preparation of the 2020 annual report will begin after the annual audit is complete.

A committee meeting will be scheduled in February.

## **Grants Committee**

Chair Van Grinsven reported that the Committee met January 11, 2021 and one by-law change was considered. The following Motion is recommended for consideration to the Board of Directors for adoption to our By-laws at the February 15, 2021 Board meeting:

### **Consider By-laws clarification and change**

#### **Motion: BYLAW X. GRANT DISTRIBUTION**

##### **Section 5: Application and grant award procedures**

- a) . . . Each eligible organization may submit one application per grant cycle (maximum of 2 per year).  
One request per grant application. The Board of Directors shall base . . .

## **Publicity and Community Relations**

In addition to the reminder to like/share, Chair Douglas-Johnson reported some statistics about the demographics, locations, and languages of those who follow us on Facebook and noted that nature photos tend to attract the most attention. The Committee met on January 4, 2021. The next meeting is March 8 via Zoom. A press release is planned encouraging grant applications from eligible organizations, noting new date guidelines for grant applications and emphasizing our passion for using the funds available to enhance Boulder Junction, generally, and to help our neighbors in the aftermath of covid lockdown, specifically.

## **CALENDAR ITEMS**

- Monday, February 8 Executive Board Meeting, 4pm, ZOOM
- Monday, February 15 Board Meeting, 4pm, ZOOM
- Monday, March 8 Executive Board Meeting, 4pm TBA
- Monday, March 8 Publicity Committee Meeting, 5pm TBA
- Monday, March 15 Board Meeting, 4pm, TBA

## **CORRESPONDENCE (MAIL & EMAIL)**

none.

## **OTHER BUSINESS**

None.

Adjournment TIME: 5:15 PM Douglas-Johnson/Govier M/S/P

Minutes respectfully submitted,  
Beth Rondello

**MOTION:** Approval of minutes: Douglas-Johnson/Van Grinsven M/S/P

## ***2021 Committee Members***

Finance Committee: **Nicole Wilkin, Chair**; John Altschwager, Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson, Chair**, John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, and Theresa Smith

Grants Committee: **Mary Van Grinsven, Chair**, John Ader, John Altschwager, Barbara Douglas-Johnson, Sue Fehlandt, Susan Govier, and Beth Rondello