

MINUTES

Boulder Junction Community Foundation Board Meeting

Regular Board Meeting

Monday, September 21, 2020 @ 4:00 p.m.

White Birch Village, Rec Hall

“Our mission is to preserve and enhance Boulder Junction for present and future generations.”

PRESENT:

John Altschwager (2022), Barbara Douglas-Johnson (2020), Janie Geiger (2022), Susan Govier (2021), Craig Mason (2020), Beth Rondello (2020), Nicole Wilkin (2021) Bookkeeper: Bruce Greenhill, Administrative Assistant: Mary Van Grinsven

Absent with notice: Bill Spear (2022)

CALL TO ORDER AND AGENDA FOR THE MEETING:

Meeting called to order by President Altschwager at 4:03 p.m

MOTION: Approval of agenda at the discretion of the Chair: Douglas-Johnson /Mason M/S/P

WELCOME TO GUESTS:

No guests this evening.

APPROVAL OF MINUTES OF AUGUST 17, 2020 MEETING

MOTION: Approval of minutes: Govier/ Wilkin, M/S/P

TREASURER'S REPORT:

August Checking account beginning Balance: \$60,186.47

August Checking account ending Balance: \$63,278.14

Community Foundation of North Central Wisconsin Retriected Endowment Fund

August 31, 2020 Balance \$395,899 (reconciled)

MOTION: Place the August financials on file: Wilkin / Douglas-Johnson M/S/P

It was reported that the Network for Good Contract for FY 2021 has been reduced from \$2,400 to \$1,800.

PRESIDENT'S REPORT:

President Altschwager reviewed the 2020 operations calendar for September and October.

The Fiscal Sponsorship Agreement between the Foundation and the Town of Boulder Junction for the High Speed Broadband Project Fund has been signed. The Town signed the contract

with CenturyTel for the project. The Publicity committee posted an announcement on the Facebook Page. The Foundation donation page includes a High Speed Broadband Project Fund. A reminder that the election of Officers and Directors will be held at the November 16, 2020 Annual Meeting. Prior to the meeting, President Altschwager will connect with the individual board members whose terms expire in 2020.

A reminder to all Board members to read the bylaws to prepare for the November meeting.

COMMITTEE REPORTS

Finance Committee

Treasurer Wilkin reported that the committee will meet on Thursday, October 1, 2020. The agenda will include the 2021 Budget, and funding of long range operations.

Fundraising Committee

Rondello reported that the Greatest Needs Matching Campaign received \$17,220 donations; together with the \$4,000 match funds the total received to date is \$21,220. The campaign ends on September 30, 2020.

The Legacy Circle qualifications will be reviewed at the next Fundraising Committee meeting. November annual appeal mailing is scheduled for November 12.

The Fundraising committee will meet on September 28, 2020.

Grants Committee

No request for grants have been recently received.

Publicity and Community Relations

The Publicity and Community Relations Committee met on September 22.

The Committee works regularly on Facebook posts, and updating our website.

Individual Board members enjoying a favorite activity have been featured on Facebook posts. John Altschwager, Craig Mason, and Susie Govier were asked to provide the committee a photo participating in a favorite fall activity for upcoming posts.

Boulder Junction Restroom Building Project- Town & Sturm Family Update

The construction of the building is complete. Boulder Junction Lions Club volunteers completed the phase of painting and staining. The installation of dedication bricks is complete, the bike station installation is in process, and the bike racks are on order.

When all the bills have been reimbursed to the Town from the restricted Public Restroom Fund, the remaining funds will go to the Restricted Endowment Fund.

A dedication is scheduled for Monday, October 12 at 11am. All Board members are asked to try to attend.

CALENDAR ITEMS

- Monday, Nov. 16 Executive Board Meeting, 3pm, Location TBD
- Monday, Nov. 16 ANNUAL MEETING – Election of Officers & Directors, 4pm, Location TBD
- No meeting in December
- Monday, Jan. 11 Executive Board Meeting – tentative date
- Monday, Jan. 18 Board Meeting – tentative date

CORRESPONDENCE (MAIL & EMAIL)

Letter for suggested use of Town property; will forward to the Town.

OTHER BUSINESS

None

Adjournment TIME: 6:00 PM Douglas-Johnson/Wilkin M/S/P

Minutes respectfully submitted,
Beth Rondello

MOTION: Approval of minutes: Govier/Spear M/S/P

2020 Committee Members

Finance Committee: **Nicole Wilkin, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Michelle Mauzer, Bill Spear, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Tom Basting, Sr., Susan Govier, Michelle Mauzer, Craig Mason, Bill Spear, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Janie Geiger, Dave Osborn, Beth Rondello, and Theresa Smith

Grants Committee: **Mary Van Grinsven & Barbara Douglas-Johnson, Co-Chairs**; John Ader, John Altschwager, Sue Fehlandt, Susan Govier, and Beth Rondello