

**Ninety Second Regular Meeting
Boulder Junction Community Foundation Board
Tuesday, January 15, 2019**

Boulder Junction Community Center, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: Barbara Douglas-Johnson (2020), Jennifer Engstad-Heitz (2021), Susan Govier (2021), Craig Mason (2020), Beth Rondello (2020), and Michelle Mauzer (2019).

Absent with notice: John Altschwager (2019), Mary Van Grinsven (2019), Nicole Wilkin (2021), and Adam Zogata (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by Vice President Douglas-Johnson at 6:05 p.m.

Motion: Approval of agenda with order of items at the discretion of the chair.
Mason/Engstad-Heitz M/S/P

Minutes of the November 8, 2018 Meeting:

Motion: Approval of minutes. Douglas-Johnson/Mauzer M/S/P

Welcome to Guests

No guests this evening.

Treasurer’s Report

Receipts and Expenditures: Treasurer Mauzer presented the November and December financial reports, showing the November general checking account beginning balance was \$29,809.98 and end of month balance was \$30,902.95 and the December general checking account beginning balance was \$30,902.95 and end of month balance was \$34,036.45 . In December, \$16,154.10 was sent to our Endowment Fund in Wausau, with a total deposited in the Endowment Fund for 2018 of \$40,335.74.

The current balance in our Restricted Endowment Fund as of end of December, 2018 is \$305,111.97. (Unreconciled).

Motion: Place the October financial reports on file.
Mauzer/Engstad-Heitz M/S/P

After discussion and recommendations of the Finance Committee, the following motions were made:

Motion: To retain Petersen Metz LLC for the financial review for 2018 and tax preparation Mauzer/Mason M/S/P

President's Report

Meeting dates for 2019 will be the 3rd Tuesday of the month at 6pm unless specified differently and notified.

Douglas-Johnson reviewed the 2019 operations calendar for January.

All committee chairs should continue to create an operations calendar for their committee. Due date: March 19th meeting.

Douglas-Johnson reported on President Altschwager's updates with Janet Oppenheimer and work on additional bathrooms for the ball diamond/playground area. A March meeting is pending with Janet, the Foundation, Lions Club and Town Supervisors.

Signatures from new Directors on the 2019 Conflict of Interest form were obtained.

Committee Reports

.Finance Committee:

- See recommendation listed above under Financial Report.

Grants Committee:

- A grant request from the Chamber of Commerce was just received in the mail and the committee will meet before the February meeting and then present a recommendation.

Fundraising Committee

- Meeting set for late January. A schedule of fundraising activities for 2019 is on the agenda.

Publicity and Community Relations Committee:

- The committee outlined plans to engage Facebook users, and analyze user data to determine effective future posts. The committee asked the Directors to share the posts to increase presence and spread our message to a wider audience.

Calendar Items to Remember

- | | |
|------------------------|-------------------------------|
| ➤ Tuesday, January 15 | Board Meeting 6pm, Nordlof |
| ➤ TBA, January | Fundraising Meeting |
| ➤ Wednesday, Feb 13 | Executive Board Meeting- 10am |
| ➤ Tuesday, February 19 | Board Meeting 6pm, Nordlof |

Correspondence (mail & email)

- Postcard reminder for Musky Day booth registration

Adjournment

Motion: Meeting adjourned at 6:56pm. Rondello/Mauzer M/S/P

Minutes taken by Beth Rondello
Minutes typed and respectfully submitted,
Mary Van Grinsven
m/s/p

2019 Committee Members

Finance Committee: **Michelle Mauzer, Chair**; John Altschwager, Tom Basting, Sr., Gary Plouff, Craig Mason, Mary Van Grinsven, Nicole Wilkin, Adam Zogata, and Mark Hilgendorf, Consultant

Fundraising Committee: **Beth Rondello, Chair**; John Altschwager, Tom Basting, Jennifer Engstad-Heitz, Susan Govier, Michelle Mauzer, Craig Mason, Parker Sterner, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Pam Muenzner, Beth Rondello, Theresa Smith, and Adam Zogata

Grants Committee: **Mary Van Grinsven, Chair**; John Ader, John Altschwager, Sue Fehlandt, Susan Govier, Barbara Douglas-Johnson, Beth Rondello, and Therese Safford