

**Eighty Ninth Regular Meeting of the
Boulder Junction Community Foundation Board
Thursday, September 20, 2018**

Boulder Junction Community Center, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: John Altschwager (2019), Barbara Douglas-Johnson (2020), Craig Mason (2020), Gary Plouff (2018), Mary Van Grinsven (2019), Grant Herman (2018), Michelle Mauzer (2019), Parker Sterner (2018), and Consultants, Tom Basting, Sr. and Mark Hilgendorf.
Absent with notice: Beth Rondello (2020) and Adam Zogata (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by President Altschwager at 6:00 p.m.

Motion: Approval of agenda with order of items at the discretion of the chair.
Douglas-Johnson/Herman M/S/P

Minutes of the August 16, 2018 Meeting:

Motion: Approval of minutes. Douglas-Johnson/Sterner M/S/P

Welcome to Guests

The Foundation welcomes Jennifer Engstad-Heitz, Susie Govier, Nicole Wilken, Town Chair Dennis Reuss, and members of the North Creek Loop Bike Committee: Barb Konopacki, Jim Fragassi, Kathy Schneider and Leslie Gauberti.

Presentation of North Creek Loop Bike Committee

Barb Konopacki presented a request from her committee to the Foundation asking them to consider being the fiduciary for collecting pledges and money to build a 3.1 mile dedicated paved bike trail from Hwys. H/K intersection to Hwy K/North Creek Road. A detailed account of what the committee has accomplished to date has brought them to the point of organizing their fundraising

plan. Dennis Reuss shared the town has requested the committee bring a detailed fundraising plan to a future town board meeting before final approval is given by the town. The total project costs are estimated at \$875,000.

The Foundation thanked them for their presentation and request for help. They promised to discuss the request and get back to them with an answer and/or further request of information.

When the committee left, the Foundation entertained a lengthy discussion about what would be needed for us to participate. Further research is needed and will be presented at the next meeting in October.

Treasurer's Report

Receipts and Expenditures: Treasurer Plouff presented the August financial report, showing the general checking account beginning balance was \$35,149.35 and end of month balance was \$33,313.21. The deficit mostly due to the payment of our annual insurance (\$1498.00).

The current balance in our Restricted Endowment Fund as of end of August, 2018 is \$298,012.75. (reconciled).

Motion: Place the August financial reports on file.
Plouff/Van Grinsven M/S/P

President's Report

President Altschwager gave a warm welcome to Jennifer Engstad-Heitz, Susie Govier, and Nicole Wilken. All three (3) women are considering Directorships and have come to get acquainted with the board and the workings of the Foundation. Each of our prospective Director candidates gave us a brief bio.

Altschwager reviewed the 2018 operations calendar for September and early October and we are on target for all items this month.

All committee chairs should continue to create an operations calendar for their committee by December 31. Committee chairs requested a blank copy of our current Operations Calendar to pattern off of for their committees.

Altschwager reminded the board that Director elections are held at our annual meeting in November. A Director's term of office is 3 years. Anyone interested in finding out more about becoming a Director, should be brought to the attention of the Executive Committee to begin follow up discussions.

Altschwager also told the board of his meeting and discussions with Janet Oppenheimer about the possibility of fundraising efforts by the Earl Sturm family to install permanent restrooms by the ballfield and children's playground. The Sturm family is requesting the Foundation be the fiduciary for this project. The project costs are estimated to be \$75,000. Ms. Oppenheimer will continue working on this and report back to the Foundation when plans are more solidified.

Committee Reports

Colorama Dinner Committee:

- President Altschwager reported the executive committee is looking into dates for 2019 with Camp Manito-wish YMCA. The Fundraising Committee will discuss the possibilities of next year's event in early 2019.

Finance Committee:

- Monday, November 5, 2018 is the next scheduled meeting of the Finance Committee. The 2019 budget, donations to the Endowment Fund, and possible addition to our Reserve Fund will be the main topics of discussion.

Grants Committee:

- No grant requests were received in the last month.

Fundraising Committee

- The Committee has set their next meeting for Wednesday, October 3. At this meeting they will discuss the annual fall drive, budget requirements for 2019, Fundraising handouts and literature and possible events for next year.
- Promoting the Legacy Circle will be highlighted this year through future mailings as well as the various ways people can donate from an IRA.
- The committee thanks both our consultants, Tom Basting, Sr. and Mark Hilgendorf, for writing short articles to be used in our Fall Fundraising campaigns.

Publicity and Community Relations Committee:

- Thank you to Theresa Smith for her willingness to continue writing and publicizing the Foundation press releases.
- An update of the website is close to being completed.
- Request: to write an article highlighting our 50/50 raffle at Musky Jamboree (papers, web, and Facebook)
- Request: to write or co-publish an article with the Lions highlighting their \$500 donation at this meeting.
- President Altschwager requests we begin to build some momentum toward our Fall Fundraising campaign through media.

Calendar Items to Remember

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| ➤ Thursday, Sept 13 | Exec Board Meeting 6pm, CC |
| ➤ Wednesday, Oct 3 | Fundraising Committee Meeting, 5pm |
| ➤ Thursday, October 11 | Board Meeting 6pm, Nordlof |
| ➤ Monday, November 5 | Finance Committee Meeting, 3pm |
| ➤ Thursday, November 8 | ANNUAL Meeting 6pm, Nordlof |

➤ Thursday, December 6

Board Meeting 6pm, Nordlof

Correspondence (mail & email)

- Thank you letter from the Chamber for our membership renewal and ad placement in the 2019 town booklet.

Adjournment

Motion: Meeting adjourned at 8:46pm. Douglas-Johnson/Sterner M/S/P

Respectfully Submitted,
Mary Van Grinsven
m/s/p

2018 Committee Members

Finance Committee: **Gary Plouff, Chair**; John Altschwager, Tom Bastings, Sr., Craig Mason, Mary Van Grinsven, Adam Zogata, and Mark Hilgendorf, Consultant

Fundraising Committee: **Parker Sterner, Chair**; John Altschwager, Tom Basting, Grant Herman, Michelle Mauzer, Craig Mason, Beth Rondello, and Mary Van Grinsven

Publicity and Community Relations Committee: **Barbara Douglas-Johnson; Chair**, John Altschwager, Beth Rondello, Theresa Smith, and Adam Zogata

Grants Committee: **Mary Van Grinsven, Chair**; John Ader, John Altschwager, Sue Fehlandt, Barbara Douglas-Johnson, Beth Rondello, and Therese Safford