

**Eightieth Regular Meeting of the
Boulder Junction Community Foundation Board Meeting
Tuesday, December 12, 2017**

Boulder Junction Community Building, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: John Altschwager (2019), Grant Herman (via conference call) (2019), Barbara Douglas-Johnson(2020), Craig Mason (2020), Gary Plouff (2018), Beth Rhondello (2020), and Mary Van Grinsven (2019). Absent with notice: Michelle Mauzer (2019), Parker Sterner (2018), and Adam Zogata (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by President Altschwager at 5:34 p.m.

Motion: Approval of agenda Mason/Plouff M/S/P

Minutes of the November 7, 2017 Meeting:

Motion: Approval of minutes Douglas-Johnson/Plouff M/S/P

Welcome to Guests

No guests this evening.

Treasurer’s Report

Receipts and Expenditures: Treasurer Plouff presented the end of November reconciled financial report, showing the general checking account beginning balance was \$41,503.06 and end of month balance was \$52,420.69. Our annual year end deposit into our Restricted Endowment Fund will be sent next week. \$45,000 is being deposited.

Motion: Place the November financial report on file.
Douglas-Johnson/Plouff M/S/P

The current balance in our Restricted Endowment Fund (before our \$45,000 deposit) as of December 11, 2017 is \$223,925.96 (Reconciled).

President’s Report

President Altschwager enthusiastically welcomed new Directors Craig Mason, Beth Rondello, and Parker Sterner. He thanked them for their commitment to serve and for the talents they bring to the board. He looks forward to working with them and the entire board during 2018.

The operations calendar for the entire year was reviewed and completed with only two clerical tasks to be completed before the January meeting. Thanks was given again to the entire board for all their time and talents during 2017.

A reminder to the board that one of the first items of business to tackle in the new year will be updating the strategic plan. The executive board will work on a proposal for discussion at the January meeting and a vote to accept the revised plan is slated for the February meeting.

Altschwager was pleased to report with the \$45,000 we are depositing and our earlier deposit of \$8,615, our gifting total to date is \$53,615.00. There may be some year-end gifting yet to be recorded. We have surpassed our goal of \$50,000 for the Endowment and had our most successful year in our 7 years of existence.

Thank you to all our donors for supporting our mission and in particular, to past president Grant Herman, for his excellent leadership this year.

2018 Confidentiality and Conflict of Interest forms were presented for signature. Directors not in attendance tonight can sign at the January meeting.

A 2018 Board of Directors List was presented and was mailed in with our WI Nonstock Corp Annual Report.

Directors were asked to consider which committees they would like to serve on in 2018. Committees will be formed at the January 18th Regular Board Meeting. It was noted that new directors are encouraged to attend any of the committee meetings to learn more about the workings of each committee.

Committee Reports

Colorama Dinner Committee: September 23, 2017..

- President Altschwager made a second request for all reports and helpful documents from the 2017 dinner be emailed to him as soon as possible. Prior procedure will be reviewed early in the year by the executive committee and suggestions for change will then be presented to the Board in the Spring.

Finance Committee:

- Director Plouff stated the WI Nonstock Corp annual report has been filed.

Grants Committee:

- Director Van Grinsven mentioned a possible upcoming grant request.

Fundraising Committee:

- All fall mailings have been sent. A new return envelope with our form imprinted on it was included with each letter.
- Update work on our Foundation brochure and Founders & Legacy Circle documents is in progress and expected to be completed in January.
- Discussion was held on 2018 Mostly Social events. Three (3) dates have been set with targeted audiences identified for each. May 8 for full time residents/prospective donors, July 26 for members of the Founders and Legacy Circles and August 14 for all donors/prospective donors.

Publicity and Community Relations Committee:

- Thank you Theresa Smith for great publicity in November: NLS check presentation, farewell to Grant, thank you to Dave Osborn for his 6 years of service, welcome new President, Non Profit listing for Lakeland Times updated.
- Postings on Facebook, Chamber, and our own Website—send ideas, photos and updates to Theresa.
- Theresa is in the process of updating the Board of Directors Website Bio’s. New Directors are asked to send her your bio for posting. Everyone should send her a “headshot” photo.
- January & February publicity announcements were outlined.

8. Calendar Items to Remember

Please note, meeting day is changed to Thursday in 2018.

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| ➤ Thursday, January 18 | Board Meeting 6pm, BJCC |
| ➤ Thursday, February 15 | Board Meeting 6pm, BJCC |
| ➤ Thursday, March 15 | Board Meeting 6pm, BJCC |
| ➤ Thursday, April 26 | Board Meeting 6pm, BJCC |
| ➤ Thursday, May 8 | Mostly Social Event (full time residents) |
| ➤ Thursday, May 17 | Board Meeting 6pm, BJCC |

9. Correspondence (mail & email)

- A holiday invite and an upcoming business anniversary announcement were received.

10. Other Business

- Initial discussion ensued on the Foundation’s Irene Gravelle Lifetime Service Award. Directors are asked to come prepared for discussion and possible action at the January Board Meeting.

11. Adjournment

Motion: Meeting adjourned at 7:45 p.m. Mason/Douglas-Johnson M/S/P

Respectfully Submitted,

Mary Van Grinsven

Boulder Junction Community Foundation Secretary
m/s/p

2017 Committee Members

Finance Committee: **Gary Plouff, Chair;** John Altschwager, Tom Bastings, Sr., Leslie Gauberti, Craig Mason, Mary Van Grinsven, Adam Zogata, and Mark Hilgendorf, Consultant.

Fundraising Committee: **Parker Sterner, Chair;** John Altschwager, Grant Herman, Michelle Mauzer, Craig Mason, Dave Osborn, Mary Van Grinsven, and Tom Basting, Sr.

Publicity and Community Relations Committee: **Theresa Smith, Chair;** Leslie Gauberti, Barbara Douglas Johnson, Grant Herman, and Adam Zogata

Grants Committee: **Mary Van Grinsven, Chair;** John Ader, John Altschwager, Sue Fehlandt, Leslie Gauberti, Therese Safford

2017 Colorama Dinner Committee: **Barbara Boston, Chair;** Dennis & Lori Aukstik, Jen Beda, Leslie Gauberti, Grant Herman, Barb Konopacki, Craig Mason, Michelle Mauzer, Pam Muenzner, Trish Menzia, Dave Osborn, Therese Safford, and Parker & Sandy Sterner