

Minutes
Thirty-ninth Regular Meeting of the Boulder Junction Community
Foundation Board
Monday, December 17, 2013
Fellowship Hall, Trinity Lutheran Church

“The mission of the Boulder Junction Community Foundation is to develop and promote efforts to preserve and enhance the strength and vitality of the area for present and future generations.”

Present: Dennis Aukstik (2016), Leslie Gauberti (2016), Irene Gravelle (2015), Gene Klisnick (2014), Barb Konopacki (2015), Dave Osborn (2014), Lois Smith (2016) and Mary Van Grinsven (2016) of the BJCF Board. Craig Mason, Krista Maurer, and Parker Sterner was excused with advanced notice. Barbara Boston was a guest.

Call to Order and Agenda for the Meeting:

The December meeting was called to order at 6:00 p.m. by President Dennis Aukstik.

The meeting’s agenda was emailed out to the BJCF Board. Leslie Gauberti moved, seconded by Dave Osborn, to approve the agenda. Motion carried. (See attached agenda.)

Welcome to Guests:

The Board welcomed Barb Boston to the meeting.

Minutes of the November 18th meeting:

Upon a motion by Gene Klisnick, seconded by Barb Konopacki, the minutes were approved after correcting to insert the names of the chairmen of Foundation committees. Minutes will be distributed by the Secretary to the Foundation email list.

Treasurer’s Report:

Treasurer Leslie Gauberti presented the November 30, 2013, report. The general checking account began the month with a balance of \$22,437.78 and ended the month with a balance of \$11,090.51. The Colorama checking account showed four debits, which left a balance of \$2086.74 in that account at the end of the month.

The BJCF Community Center Building Fund savings account began the month with a balance to \$98,982.62. After deposits of \$4,062.08 to the account, the November 30th balance in the account was \$103, 044.70.

Lois Smith moved, Mary Van Grinsven seconded the motion, that the Treasurer’s Report be filed for audit. Motion carried.

Gauberti reviewed the Proposed 2014 Operating Budget for a total of \$6,759.00, plus the \$3,300.00 of carryover services for the 2013 CPA services, bringing the added and amended total to \$10,059.00. Motion carried.

Gauberti indicated that she can try to email the treasurer's reports prior to the meetings for more time for the Foundation Board to review the documents.

There were no other financial reports, and Gauberti reported a bill for \$250.00 from the audit firm to cover the meeting and preparation work completed by the firm.

Gauberti reported that there are now 37 Neighbors (1 new Neighbor). Neighbor renewals was discussed. Upon a motion by Lois Smith, second by Dave Osborn, the Neighbor renewals will go for the January to December calendar year. Motion carried.

A total of \$17,695.27 was transferred to the Endowment Fund with CFONCW, Wausau, bringing that total to \$68,159.31.

President's Report:

President Aukstik pointed out that the Foundation's Endowment goal for 2014 will be \$40,000, with a \$6,000 goal for the Operating Fund.

Upon a motion by Irene Gravelle, second by Lois Smith, the Board adopted the Whistle-blower Policy.

Upon a motion by Gene Klisnick, second by Barb Konopacki, the Board adopted the Document Retention and Destruction Policy required by the IRS. Motion carried.

The report on Board Members Responsibilities and Duties Policy will be considered at the January meeting after revisions are made.

The annual statement on Financial Conflict of Interest Policy will also be discussed in January.

The officers will meet to update the Strategic/Long-Range Plan. Aukstik reminded Board members of the term limits in the bylaws and the need to recruit directors and officers.

Committee Reports:

There were no committee reports presented. Minutes of the committees will be sent to Mary Van Grinsven, new Board member.

Report on the Community Building Project:

Building Committee – Gene Klisnick reported that the committee will cease meeting except for the Ribbon Cutting Ceremony.

Fundraising Committee – The Fundraising Committee is still active, but it will be looking to disband in the future. A distribution will be made to the Town of Boulder Junction at the January 13 Ribbon Cutting Ceremony.

Proposed Hike and Bike Trail Expansion Fund:

The Officers met with the proponents of the fund and advise them that the Board was not interested at this time.

Calendar Items:

The President called the Board's attention to the up-coming calendar items. On Saturday, December 28th, the Board will participate in the Winter Park Festivities and serve marshmallows, setting up at 3:30 p.m.

Other Business:

Dennis Aukstik thanked all those who helped with the Cookie Walk, especially Sister Constance, Parker Sterner, Gene Klisnick and Jim Konopacki. The Board also expressed its deep gratitude to Olivia, Jane and Craig Mason for their efforts and donation to the Cookie Walk. Almost \$400 was donated to the Foundation.

Merry Christmas wishes were extended to the full Board.

Correspondence:

The Boulder Junction Chamber of Commerce invitation was reported to the Board.

Adjournment:

The meeting was adjourned at 7:06 p.m. by the President.

/s/

Irene Gravelle, Secretary