

**Minutes**  
**Seventeenth Meeting of the Boulder Junction Community Foundation**  
**Board**

**Monday, February 20, 2012**  
**Boulder Junction Community Building**

“The mission of the Boulder Junction Community Foundation is to develop and promote efforts to preserve and enhance the strength and vitality of the area for present and future generations.”

Present: Dennis Aukstik (2013), Leslie Gauberti (2013), Irene Gravelle (2012), Gene Klisnick (2014), Barb Konopacki (2012), Craig Mason (2012), Krista Maurer (2014), Dave Osborn (2014), Jim Tait III (2013) and Amy Wheeler (2013) of the BJCF Board.

Call to Order and Agenda for the Meeting:

The February meeting was called to order at 6:35 p.m. by Vice President Dennis Aukstik. Amy Wheeler was delayed and arrived shortly.

The meeting’s agenda was emailed out to the BJCF Board. Jim Tait III moved, second by Leslie Gauberti, to approve the agenda. Motion carried. (See attached agenda.)

Minutes of the January 16, 2012, Meeting:

Upon a motion by Jim Tait III, second by Barb Konopacki, the minutes of January 16, 2012, were accepted as distributed with the correction of the typing error on 501(c)(3), page 1, 2nd to last paragraph. Motion carried.

The minutes will be distributed by the secretary to the Foundation email list.

Treasurer’s Report:

Leslie Gauberti presented the January, 2012, treasurer’s report. The beginning balance in the checking account was \$932.46. The receipts totaled \$225.00, and there were two debits of \$239.77, leaving a checking account balance of \$917.69 on January 31, 2012.

The Colorama Checking Account, beginning balance of \$1,427.22, had no receipts or debits in January. The account balance on 1/31/12 remained the same.

Gauberti noted that \$300.00 in donations have been received so far in February. Because she is making a transition to QuickBooks, she requested the purchase of a book for non-profits that use QuickBooks. Upon a motion by Dennis Aukstik, second by Craig Mason, the Board voted to approve the purchase of the book for twenty two dollars. Motion carried.

Jim Tait III moved, seconded by Barb Konopacki, that the treasurer's report be approved and filed for audit.

#### President's Report:

Amy Wheeler reported that she thought the BJCF should sponsor an activity at the Frozen Tozen Winter Fest next year. It was a wonderful, fun event.

She also reported that she will be meeting with Jean Tehan of the CFONCW, Wausau, either this week or next when she is in Wausau. She will also share revisions of our logo and get Tehan's comments. She noted the update to the Foundation's Facebook page and showed it at the end of the meeting.

#### Committee Reports:

The Finance Committee reported that they did not meet yet.

The Fundraising Committee of Dave Osborn, Dennis Aukstik, Jim Tait III, and Amy Wheeler met, and Wheeler shared the minutes of that meeting. (See attached minutes as distributed.)

The Publicity and Community Relations Committee has not met, but Irene Gravelle reported contacting Eric Johnson of FYI. He will have room for an article in the next issue.

#### Stock Brokerage Account:

Dennis Aukstik explained that he and Leslie Gauberti recently met with George Miller of Citizens Bank, Boulder Junction, affiliated with LPL Financial, to discuss a stock brokerage account in response to a potential donor's request to the BJCF. There would be an annual fee of \$30.00 if no activity occurred in the account.

After discussion, Jim Tait III made the motion, seconded by Craig Mason, to set up the account and pass the resolution as distributed to enter into a stock brokerage relationship with LPL Financial. Motion carried. The resolution was signed by all Board members and dated February 20, 2012.

#### Strategic Business Plan Update:

Leslie Gauberti called attention to page 4, #9 Fundraising. The document dated Revised 2/17/2012 had been previously emailed to all Board members for review.

Upon a motion by Dave Osborn, second by Barb Konopacki, the Strategic Business Plan was approved by the BJCF Board. Motion carried.

#### Status on the Community Center Project:

Irene Gravelle gave a brief report of the last Library Board meeting where the Library Board took no action but indicated the need for a meeting of the Town Board, the Library Board, and the BJCF. She shared some potential guidelines for fund raising which the Foundation Board can review and provide comments so all parties have a common understanding of the fund raising process. The Town Board will be appointing a Fund Raising Committee.

Gene Klisnick reported on the last meeting of the Building Committee. They plan to proceed carefully to assure the project is done right with an appropriate timeline. They will be considering two architectural firms to work with after submitting materials to them. The BJCF Board thanked Klisnick for participating on the committee.

#### Participation in Winter and Other Community Activities:

Amy Wheeler reiterated the compliments on the Frozen Tozen Winter Fest, Saturday, February 18. Possible ideas for next year that the BJCF could sponsor included a snowshoe baseball game, kite flying on the ice, and a Steve Coon demonstration of snowboarding on the ice.

Volunteers are lined up for the Lions Club Pancake Breakfast to be held on March 10 from 8 a.m. to 12 noon. Dennis Aukstik thanked the volunteers from the Foundation.

#### E-newsletter Update:

Leslie Gauberti shared plans for an end of March issue. She will request help with different components of the newsletter and will put together the next issue after submissions.

#### Website Update and Logo Changes:

Leslie Gauberti reported that the website is still a work in progress but should be completed soon. The Board was encouraged to check it out even now.

Gauberti circulated six different samples of logo changes. The Board thanked her for working on this project also.

#### Brochure Update:

This will be delayed for now but completed for the summer.

#### Status on Raffle Licenses:

Gauberti reported that the checks have been cashed so she expects the licenses will be on their way to the BJCF soon.

Donor Privacy Policy:

The Board reviewed the Donor Privacy Policy, and after all seemed satisfied with the policy statements, Jim Tait III moved, second by Krista Maurer, that the policy be adopted. Motion carried. (See attached policy statement.)

Calendar Items to Remember:

- March 10: Volunteers will help at the Lions Club Pancake Breakfast
- Mon., March 19, 6:30 p.m.: BJCF Board Meeting
- Other committee meetings will be determined by members

Annual Strategic Planning Meeting:

Dennis Aukstik shared that Karen Stanley is willing to assist the BJCF Board and will suggest some possible dates in April, May or June. The goal is to look at the BJCF Business Plan and work on some long range planning for the Foundation.

Other Business:

Amy Wheeler indicated the need to fill the open position on the Board and suggested some possible names for consideration. If any Board member cannot be in attendance at meetings, speaker phone hookups or Skype should be investigated for solutions to that problem.

The need for sales tax exemption when the Foundation purchases things was explained. Irene Gravelle moved, seconded by Jim Tait III, to apply for the sales tax exemption. Motion carried. The treasurer will complete the application.

Adjournment:

The meeting was adjourned by Amy Wheeler at 8:15 p.m.

Irene Gravelle, Secretary, BJCF