

Minutes
Twelfth Meeting of the Boulder Junction Community Foundation
Board

Monday, August 22, 2011
Fellowship Hall, Trinity Lutheran Church

Present: Dennis Aukstik, Leslie Gauberti, Irene Gravelle, Gene Klisnick, Barb Konopacki, Craig Mason and Krista Maurer of the BJCF Board. Carol Klisnick was a guest. Amy Wheeler, President; Jim Hornbrook was excused.

Call to Order and Agenda for the Meeting:

The August meeting was called to order at 6:32 p.m. by Vice President Dennis Aukstik.

The meeting's agenda was emailed out to the BJCF Board. There were no additions to the agenda. (See attached agenda.)

Minutes of the July 18, 2011, Meeting:

Upon a motion by Leslie Gauberti, second by Irene Gravelle, the minutes of July 18, 2011, were accepted as corrected on page 3, second paragraph under Status of the IRS and WI Charitable Filing. (The first sentence was corrected to read: Gauberti has completed the IRS 990N Postcard.) Motion carried.

The minutes were corrected and distributed by the secretary to the Foundation email list.

Treasurer's Report:

Leslie Gauberti presented the July, 2011, treasurer's report. The receipts totaled \$636.00, and the debits totaled \$1,221.50, leaving a checking account balance of \$88.94. Gauberti did report that \$4,800 in donations have been received so far through August, not including the Microbrew Sampler donation.

The Colorama Checking Account (balance of \$1,453.51) reflected that six tickets were sold in July. Gauberti shared the second quarter figures on the BJCF Restricted Endowment Fund. As of 6/30/2011 there was a balance of \$648.01. She noted that as of 8/19/11 there was an account balance of \$1,615.

Dennis Aukstik moved, second by Irene Gravelle, that a Finance Committee be formed, but this action would be delayed until all Directors are present at a meeting. Also included in the motion was the acceptance of the Treasurer's Report with the notation that the report will be filed for audit. Motion carried.

Vice President's Report:

With the absence of Amy Wheeler, there was no President's Report, but Dennis Aukstik commended and thanked Amy Wheeler and her staff for the wonderful Microbrew Sampler which was hosted at the Outdoorsman with proceeds to benefit the Boulder Junction Community Foundation.

Colorama Dinner Report:

Barb Konopacki and Gene Klisnick reported on the following items:

•**Money from Ticket Sales:** Gauberti noted that Theresa at the Chamber will handle the money from sales and notify Gauberti when there is money to be deposited.

•**Tickets:** They reported that McGann's did not have any tickets and that the Chamber has sold some tickets but the number is unknown currently.

•**Invitations:** Barb Konopacki will contact Anne Derber. Other invitations will be extended to Jean Tehan and the town officers.

Motion by Dennis Aukstik, second by Gene Klisnick, to send Jean Tehan an invitation to the Dinner with two complimentary tickets. This letter should also thank her for attending and supporting the Microbrew Sampler. Motion carried.

The only free meals at the dinner will be for helpers, 8th graders and their parents, plus Jean Tehan and her husband. Food orders will be based on ticket sales and the number of 8th graders and parents.

•**Placemats and Door Prizes:** Leslie Gauberti will get a quotation on printing costs for placemats. There will be no advertising on them. Gauberti and Gravelle will make a posterboard display with the donors of door prizes listed on it. Afterward a donor thank you ad can be placed. It was suggested that donors be placed on the website also.

•**Evening Timeline:** The timeline from last year that Theresa had will be used as a guide, starting with 5:30 p.m. opening of the doors to guests.

•**School Students:** Dennis Aukstik and Barb Konopacki will meet with the students to review procedures with them.

•**Orders for Chicken:** Jim Tait will be in charge of ordering the chicken.

•**Pies:** Gravelle will draft the followup letters to the three churches and the Lioness group. Directions for delivery of the pies will be included. The Lioness ladies will cut and plate the pies at 1:30 in the Camp kitchen.

•**Costs:** Proceeds of the dinner will be divided for the two recipients from ticket sales after the start up funds for next year are deducted along with costs.

•**Insurance:** Other discussion involved insurance coverage for the event. This will be pursued so that the Foundation and its Board is covered by liability insurance.

Beer and Wine Tasting Event on Saturday, August 13 (Later called the Microbrew Sampler):

The secretary was directed to draft a letter to the editor expressing thanks for the Microbrew Sampler donations. She also was directed to send a thank you letter from the Board to Amy Wheeler and her staff.

It was noted that a number of guests appreciated having wine available. The food was wonderful, and many compliments were heard at the event. It was generally agreed that more publicity would have helped the event.

Booth for Musky Day Jamboree on August 14:

Thanks was given to those who manned the booth on Musky Day as well as Craig Mason who set up the booth. Everyone felt that it was very worthwhile to have the booth. Names and addresses of interested people were collected.

Status of the IRS and WI Charitable Filing:

Gauberti reported that there is no news yet from the IRS on the 501(3)(c) filing. They are currently on the February applications, and our papers were filed in March. The BJCF is, of course, recognized by the WI Charitable filing.

Calendar Items to Remember:

- September 17: Colorama Dinner—Coming soon!
- September 19: Next regular meeting (Our dates need to be clarified with Lois Smith, Town Clerk.)

Other Business:

The Flea Market booth will continue through the month of August. Volunteers are appreciated.

The Rustic Rhythm event will be held on Saturday with the Foundation having brochures and Colorama flyers at the booth there. Dennis Aukstik volunteered to be there from 1-4 p.m. and Barb Konopacki volunteered to serve from 4 until close.

The consideration of expanding the Board will be tabled until a later meeting.

Adjournment:

The meeting was adjourned by Dennis Aukstik at 9:00 p.m.

Irene Gravelle, Secretary
BJCF