

**Minutes**  
**Seventh Meeting of the Boulder Junction Community Foundation**  
**Board**

Monday, March 28, 2011  
Boulder Junction Community Center

Present: Dennis Aukstik, Leslie Gauberti, Irene Gravelle, Jim Hornbrook, Gene Klisnick, Barb Konopacki, Craig Mason, Krista Maurer and Amy Wheeler of the BJCF Board. Anne Derber was a guest and presenter to the Board.

Call to Order and Agenda for the Meeting:

The meeting was called to order at 6:33 p.m. by President Amy Wheeler. The meeting's agenda was emailed out to the BJCF Board. Upon a motion by Dennis Aukstik, second by Irene Gravelle, the agenda was approved by the BJCF Board. (See attached agenda.)

Welcome and Introduction of Guests:

Anne Derber, President of the North Lakeland Elementary School Foundation, was introduced and shared information about that foundation with the Board. She shared five handouts, including the March, 2011, newsletter; a brochure on the NLES Foundation; and a brochure on the Bill Sherer Memorial Leadership Scholarship. Their foundation has a strategic plan which was facilitated by Joan LeFebvre from the UW-Extension office. She felt this was a key instrument in guiding the foundation. They send out their newsletter by email and are thinking of a mailing to donors three times a year. The mailings are their fund raising tool. They currently award grants to benefit the school through a grant application process. Applications are reviewed at each monthly board meeting during the school year. They have awarded more than \$50,000 since 2003 to support the school.

Minutes of the February 21, 2011, Meeting:

Upon a motion by Dennis Aukstik, second by Leslie Gauberti, the minutes of February 21, 2011, were accepted as distributed. The minutes of the fund raising committee meeting on March 24, 2011, were approved after changes.

Both minutes will be filed after noting the date of approval in the footer and mailing to those on the Foundation email list.

Treasurer's Report:

Leslie Gauberti, Treasurer, asked questions to clarify the deposits that were made during her absence. Because of the \$785.37 February balance in the

checking account and because of two pending bills for \$850 to the IRS and \$165 to Calm Waters Solution, the Board members had made donations to cover these expenses individually at the bank. There were no donations made directly to CFONCW to report. Her treasurer's report was accepted upon a motion by Dennis Aukstik, second by Amy Wheeler. Motion carried, and the report will be filed for audit.

#### President's Report:

Amy Wheeler suggested three items for the Board's consideration: (1) Using the Lakeland Times to correct some misconceptions about the BJCF, (2) doing a Q and A article on the BJCF for the FYI, again to correct misconceptions, and (3) inviting Joan LeFebvre from the UW-Extension office to our May meeting. Dennis Aukstik moved, seconded by Barb Konopacki, to approve the President's suggestions. Motion carried.

#### Website Status and Review:

The Board discussed the website and were generally pleased with its design and information. Some suggestions were made on links that were not working. Leslie Gauberti will work with Calm Waters Solutions on the final touches for the website. The connection with the Boulder Junction Chamber of Commerce is working.

#### Calendar Items:

- Vilas County Food Handlers' Class in Boulder Junction on April 7th: Dennis Aukstik, Leslie Gauberti, Barb Konopacki and Irene Gravelle will be attending
- Jeff Long Appreciation Event on May 22, 1-4 p.m.: BJCF will be serving
- June 13, 7:00 p.m.: Public Information Meeting with the Lions
- June 20, 6:30 p.m.: 2nd Public Information Meeting by BJCF for the public
- To be announced: Joint meeting of the BJ Library Board, the CFONCW representative, and the BJCF Board
- Table: Meeting with a representative of the Manitowish Waters Foundation
- April 18: Colorama Planning Meeting-Ask about making a change from the wild game feed, consider pre-sale from the businesses and table sponsors
- September 17: Colorama Dinner-To be added to the calendar of charitable events on the CFONCW website; Amy Wheeler will follow up on this
- May 2, 6:30 p.m.: Fundraising Committee meeting

#### Report on Local Candidate Forum:

The general consensus was that the March 21 Candidate Forum was another success. It was suggested that the FYI and the Lakeland Times should be thanked for their coverage of the event by the secretary.

The 501 (c)(3) Application Update:

The BJCF Board has received an acknowledgement letter from the IRS. Within 90 days, the application will be placed in one of three files. This will affect the time frame in which the BJCF will receive possible approval.

Wisconsin Charitable Organization Application:

Leslie Gauberti reported that the form is ready for filing. The Board will be kept apprised of its status.

BJCF Contact List:

A letter of appreciation to Jeff Long was ready for the President's signature and mailing. Thank you letters to John Ader and Jim Tait III were also available for signature. Additional information on the Vilas County Economic Development Corporation is needed before that letter can be drafted by the secretary.

Additions to the Contact Lists:

Steve Duba ([dubasteve@yahoo.com](mailto:dubasteve@yahoo.com)) was to be added to the email list by the secretary. Board members were encouraged to think of names which could be added to the donors' contact list. The secretary was directed to submit a new items to Sherry Lucas on behalf of the BJCF and its website.

Other Business:

The sign in town was discussed. Craig Mason will contact the Boulder Junction Scholarship committee to get their reaction to a shared board on his property. Irene Gravelle mentioned that the sign board, with organizational emblems as you come into town, would also be advantageous to the BJCF.

Adjournment:

The meeting adjourned at 9:12 p.m. upon a motion by Amy Wheeler. The next regular meeting of the BJCF will be held on Monday, April 18.

Irene Gravelle, Secretary  
BJCF