

**Minutes**  
**Fifteenth Meeting of the Boulder Junction Community Foundation**  
**Board**  
**Monday, December 19, 2011**  
**Boulder Junction Community Building**

Present: Dennis Aukstik (2013), Leslie Gauberti (2013), Irene Gravelle (2012), Gene Klisnick (2011), Craig Mason (2012), Dave Osborn (2012) and Amy Wheeler (2013) of the BJCF Board. There were no guests. Other Board members were excused for a variety of activities.

Call to Order and Agenda for the Meeting:

The December meeting was called to order at 6:30 p.m. by President Amy Wheeler.

The meeting's agenda was emailed out to the BJCF Board. Amy Wheeler moved, second by Dennis Aukstik, to approve the agenda. Motion carried. (See attached agenda.)

Minutes of the November 21, 2011, Meeting:

Upon a motion by Dennis Aukstik, second by Leslie Gauberti, the minutes of November 21, 2011, were accepted as distributed. Motion carried.

The minutes will be distributed by the secretary to the Foundation email list.

Treasurer's Report:

Leslie Gauberti presented the November, 2011, treasurer's report. The beginning balance was \$732.50. The receipts totaled \$601.96, and there were no debits, leaving a checking account balance of \$1,334.46.

The Colorama Checking Account, beginning balance of \$2,727.22, had no receipts, and there was a \$500.00 debit to the American Legion Post 451. The account balance on 11/30/11 was \$2,027.22.

Cathy Schneider had made an October correction of \$200.00 from the Colorama Account to the General Account for prorated insurance when she audited the Foundation's financial materials. This notation and her audit statement were shared with the Board and filed.

Gauberti reported that she will need to contact the CFONCW, Wausau, to obtain the financial reports.

Amy Wheeler moved, Dennis Aukstik seconded, that the November treasurer's report be accepted and placed on file for audit. Motion carried.

### President's Report:

Amy Wheeler shared information on the Wisconsin certified list of state foundations and distributed a handout from their website. Wheeler will check with them to get our Foundation listed.

### Status of the IRS 501(3)(c) Filing:

Leslie Gauberti happily shared the good news with the Board that the IRS had approved the BJCF's application, which is recognized as of October 14, 2010. Compliments to Gauberti and Dennis Aukstik for all their efforts and hard work on this application process.

Publicity on this should be arranged by Amy Wheeler and Irene Gravelle.

### Status on Strategic Business Plan Update:

This item was moved to the January, 2012, agenda. Jim Tait, Leslie Gauberti, and Dennis Aukstik will serve on the committee to complete the update for that meeting.

### Endowment Fund Transfers:

Upon a motion by Irene Gravelle, second by Amy Wheeler, a policy on memorial donations was approved to deposit them into the BJCF Endowment Fund with CFONCW. Also approved was the transfer of donations from Hoffman's and McGann's into the Endowment Fund. Motion carried.

### Discussion of the BJCF Website:

The website will be placed on the January agenda. This will provide time for Leslie Gauberti to discuss issues with the new employee at Calm Waters Solutions.

### Christmas Walk:

Thanks to all those who worked on the event. The children loved the marshmallows, and everyone felt the event was successful because it was something different.

### Participation in Winter Community Activities:

Arrangements were completed for participation in the Boulder Junction Winterfest at Winter Park on December 29. This will be a repeat of the marshmallow roasting idea from the Christmas Walk.

Amy Wheeler will arrange with Theresa Smith at the Chamber office for an event that the BJCF can sponsor at the Frozen Tozen Winterfest on Saturday, February 18. Volunteers and involvement will be determined later.

Report on the Notice in the Tax Statements:

Everyone agreed the neon green note in this year's mailing was very nice. Suggestions for next year was to include an invitation to meetings and for involvement with the BJCF.

Report on the Grant to 8th Grade NLES Class:

Amy Wheeler, Leslie Gauberti, Dennis Aukstik and Dave Osborn represented the Foundation on December 7 at North Lakeland to present the check from the Colorama Dinner.

Calendar Items to Remember:

- Mon., January 16, 6:30 p.m.: January BJCF Board Meeting
- 2012: Continue on the 3rd Monday of the month with regular Board meetings

Appointment of Committees and Chairmen:

This item was moved to the January Board meeting because so many were absent from the December meeting.

Annual Strategic Planning Meeting:

The Board responded positively to such a meeting. It was suggested that Anne Derber should be contacted for a facilitator along with possibly Nicolet College or the Vilas County Extension office.

Other Business:

It was pointed out that we need another Board member at this point. The Strategic Planning meeting would also be an appropriate time to plan procedures for recruiting and electing Board members.

Applications for the two licenses for raffles were discussed. Each license requires a twenty five dollar fee. Leslie Gauberti will contact Jim Tait, John Ader, and Theresa Smith for further application suggestions.

Adjournment:

The meeting was adjourned by Amy Wheeler at 7:50 p.m.

Irene Gravelle, Secretary, BJCF