

**Minutes**  
**Fourteenth Meeting of the Boulder Junction Community Foundation**  
**Board**  
**Monday, November 21, 2011**  
**Boulder Junction Community Building**

Present: Dennis Aukstik (2013), Leslie Gauberti (2013), Irene Gravelle (2012), Jim Hornbrook (2011), Gene Klisnick (2011), Barb Konopacki (2012), Craig Mason (2012), Krista Maurer (2011) and Amy Wheeler (2013) of the BJCF Board. Dave Osborn, Jim Tait III and Nikki Kassien were guests.

Call to Order and Agenda for the Meeting:

The November meeting was called to order at 6:32 p.m. by President Amy Wheeler.

The meeting's agenda was emailed out to the BJCF Board. Amy Wheeler moved, second by Dennis Aukstik, to approve the agenda. Motion carried. (See attached agenda.)

Minutes of the October 17, 2011, Meeting:

Upon a motion by Dennis Aukstik, second by Leslie Gauberti, the minutes of October 17, 2011, were accepted after the insertion of the word possibly in second to last line of page 2 so that it reads, "This year a portable fire pit and propane heater will possibly be included with roasted marshmallows and hot chocolate for guests." Motion carried.

The minutes, after correction, will be distributed by the secretary to the Foundation email list.

Welcome to Guests at the Meeting:

President Wheeler welcomed the guests at the meeting. Dave Osborn introduced himself to the Board and expressed his interest in the Foundation. Going around the table, Board members and guests shared a little background on themselves. Nikki Kassien also explained her purpose in attending the meeting was to ask for the Foundation Board's support for the North Lakeland Fourth Graders and their April, 2012, trip to the state capitol. Jim Tait invited her to attend the next Lion's Club meeting to solicit their support.

Treasurer's Report:

Leslie Gauberti presented the October, 2011, treasurer's report. The receipts totaled \$660.00, and there were debits of \$2,129.00, leaving a checking account balance of \$732.50.

The Colorama Checking Account, beginning balance of \$2,753.87, had two deposits of \$655.14 and debits of \$681.79, bringing the account balance at the end of October to \$2,727.22.

She also presented the 3rd Quarter Report from CFONCW. The beginning balance in the BJCF Restricted Endowment Fund was \$648.01. The fund showed \$770.79 in revenues and \$37.50 in expenses with an ending balance of \$1,381.30. She reported that in November there were additional funds in the account, showing a more positive return on investments.

She reported that she had met with Cathy Schneider about conducting an Annual Financial report and audit of the Foundation's accounts. Cathy Schneider should complete her work and have the report finished for the December meeting.

Irene Gravelle moved, Dennis Aukstik seconded, that the October treasurer's report be accepted and placed on file for audit. Motion carried.

#### President's Report:

Amy Wheeler offered her congratulations to the entire Board. She expressed her pleasure at getting to know everyone better over the course of the Foundation's first year. She shared that she thinks "big things are coming."

#### Vote on Size of the Board Resolution:

Dennis Aukstik requested permission to move Item 9 up on the agenda. The resolution to increase the Board from 9 members to 11 members was presented. Upon a motion by Dennis Aukstik, second by Craig Mason, the Board was increased in size to 11 members. Motion carried.

#### Election of Directors:

Irene Gravelle moved, second by Leslie Gauberti, that Krista Maurer, Gene Klisnick and Dave Osborne be elected to serve three year terms on the Board of Directors and that Jim Tait III be elected to a two year term. Motion carried. Terms will be as follows: Krista Maurer (2014), Gene Klisnick (2014), Dave Osborn (2014) and Jim Tait III (2013). (One additional Board member will be appointed at a later meeting.)

#### Election of Officers:

Upon a motion by Jim Tait III, second by Krista Maurer, those officers currently serving as President, Vice President, Secretary and Treasurer will be elected to serve another one year term. Motion carried.

#### Update on the IRS 501(3)(c) Filing:

Leslie Gauberti reported that the IRS questions were answered and forwarded to the agent in charge of the BJCF application. She expects a favorable response.

#### Christmas Walk:

Arrangements were completed for the Christmas Walk on Friday, November 25. Craig Mason will make arrangements for the Chamber's canopy to be set up between Peepelures and the Boulder Marketplace. Dennis Aukstik will provide the portable fireplace to roast marshmallows. Krista Maurer will provide a light for the area. Marshmallows were to be donated by different individuals. All Board members who can assist should report by 4:30 p.m. Leslie Gauberti has designed a handout for the evening.

#### Report on Colorama Dinner Proceeds:

Applications have been completed and submitted to the Foundation by the American Legion and Mr. Williams, 8th Grade Class advisor. The check to the American Legion was presented to them on Veteran's Day, November 11. Barb Konopacki asked if Board members were available on Wednesday, December 7, at 3:00 p.m., so that the check for the 8th Grade Class can be presented during North Lakeland's assembly that day. Tentatively, Amy Wheeler, Leslie Gauberti, Dennis Aukstik, Craig Mason and Dave Osborn can represent the BJCF Board at that time. FYI will be asked to cover the awarding of the check.

#### Calendar Items to Remember:

- Fri., November 25: Christmas Walk
- Mon., December 19, 6:30 p.m.: December board Meeting

#### Appointment of Committees and Chairmen:

Dennis Aukstik moved, second by Amy Wheeler, that this agenda item be tabled until the December meeting. Motion carried.

#### Schedule of Meetings:

Leslie Gauberti, Dennis Aukstik, and Jim Tait III indicated a willingness to serve on the committee to update the Long-range Business Plan of the Foundation. No action was taken on the Fundraising Committee. Irene Gravelle will check the third Monday monthly meeting dates with Lois Smith for the calendar year of 2012 as this monthly date meets with approval from all Board members.

#### Other Business:

Dennis Aukstik reported that Mark Wesphal, insurance agent, will be available in January to discuss insurance with the Board.

Barb Konopacki volunteered to arrange for name tags for the new members of the Board.

No action was taken on procedures for recruiting and electing board members.

Adjournment:

The meeting was adjourned by Amy Wheeler at 8:03 p.m.

Irene Gravelle, Secretary  
BJCF