

**Seventy Fifth Regular Meeting of the  
Boulder Junction Community Foundation Board Meeting  
Tuesday, March 21, 2017  
Boulder Junction Community Building, Nordlof Conference Room**

*“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”*

Present: John Altschwager (2019), Grant Herman (2019), Dave Osborn (2017), Gary Plouff (2018), and Adam Zogata (2019). Absent with notice: Michelle Mauzer (2019) and Mary Van Grinsven (2019).

Call to Order and Agenda for the Meeting:

The meeting was called to order by Acting President Herman at 5:31 p.m.

**Motion:** Approval of agenda. Altschwager/Plouff M/S/P

Minutes of the February 21, 2017 Meeting:

**Motion:** Approval of minutes. Osborn/Plouff M/S/P

Welcome to Guests

No guests present.

Treasurer’s Report

Receipts and Expenditures: Treasurer Plouff presented the end of February financial report, showing the General Fund beginning balance was \$28,174.92 and end of month balance was \$37,050.42. He noted the bulk of this increase was due to generous donations to the Restricted Endowment Fund.

**Motion:** Accept February financial reports to be placed on file for audit.  
Plouff/Zogata M/S/P

IRS 990, Wisc. Form 1952, and the Foundation’s Financial Review will be prepared by Wipfli. A draft is expected around mid-April. When it is received, a finance committee meeting will be called to review it.

**Motion:** Move funds currently in the Seasonal Raffle sub account to the Fundraising sub account. (No raffle this year)  
Plouff/Altschwager M/S/P

**Motion:** Move funds currently in Greatest Need sub account to Undesignated (operations) sub account. Close out Greatest Needs sub account.  
Osborn/Plouff M/S/P

The 2016 Annual Report is being worked on and should be available mid-late April.

## Acting President's Report

The operations calendar items were reviewed and being worked on. Herman will follow up on new brochure possibilities and Mauzer will check with NLS for commitment to Colorama Dinner participation.

The recruitment of new Directors and Committee members is a continuous process. We continue to seek out interested individuals.

The Board has nearly 100% participation as a "Neighbor" as well as a contribution to the Restricted Endowment Fund. The board fully expects to reach it's 100% participation goal by the end of this month(March 31, 2017). Herman expressed his thanks for everyone making their commitment in the 1<sup>st</sup> quarter of the year.

Acting Present Herman reported on a meeting held between Jean Tehan (Executive Director for CFONCW) and our Executive Board. It was a "think tank" meeting and Jean was kind enough to share her knowledge and experience with us. Tehan also outlined the services we receive for our 1.5% administration fee for the Restricted Endowment Fund and discussed other ways we could utilize their services. The executive Board extends a sincere thank you to Tehan for traveling up to meet with us.

## Committee Reports

**Finance Committee:** Met on February 28, 2017 and welcomed new members John Altschwager and Adam Zogata to the committee. They also welcome Mark Hilgendorf, CFA (Senior Vice President, Associated Bank, Green Bay, Wealth Management) and thank him for agreeing to be our financial consultant.

Gary Plouff, committee chair, informed us CFONCW has extended the time to pick an investment fund (for the Restricted Endowment Fund) due to changes in investment Pools by their new financial investment team. Re-alignment of pools will take place and then we will be given our selection options and a new date.

**Motion:** Table investment pool selection until further notified.  
Altschwager/Zogata M/S/P

**Publicity and Community Relations Committee:** The Winter Newsletter was sent out on March 16, 2017.

**Grants Committee:** We currently have \$5900 available in grant monies from our CFONCW fund. In addition, \$400 was awarded to the Boulder Junction Chamber of Commerce from our Community Enhancement Fund for the 2017 Music on Main Street Events.

**Fundraising Committee:** Acting President Herman, reporting for Committee Chair Sterner, presented the possibility of having electronic transfer donation through CFONCW for the Restricted Endowment. The 3% fee associated with this service is much more reasonable than we have been able to find locally. We will continue to look into this option.

We are looking at May 24, 2017 as the date for our first “Mostly Social” event of the year. This will be confirmed at our next meeting. We plan to hold three (3) ‘Mostly Social’ events during 2017.

**Colorama Dinner Committee:** Save the Date: September 23, 2017.

Website and Facebook Updates are to be sent to both Gauberti (website) and Osborn (Facebook) to help keep these media avenues vibrant and current.

#### Calendar Items

- |                           |                                 |
|---------------------------|---------------------------------|
| -Tuesday, April 11        | Regular Board Meeting @ 5:30pm  |
| - Mid April, 2017         | Finance Committee Meeting       |
| -Tuesday, May 16, 2017:   | Regular Board Meeting @ 5:30pm  |
| -Wednesday, May 17, 2017  | Financial Public Forum @ CFONCW |
| - Wednesday, May 24, 2017 | Mostly Social Event             |

#### Correspondence:

A thank you note was received from the Boulder Junction Chamber of Commerce for the \$400 grant for 2017 to support Music on Main Street.

The 2016 Annual Report from Camp Manito-wish was received.

#### Other Business

Director Zogata introduced the idea of a possible Education and Entrepreneurship Fund. Discussion ensued on how that would fit within the grant guidelines set forth in our ByLaws. ([www.boulderjunctioncf.org](http://www.boulderjunctioncf.org)) Further review will be conducted by Zogata and may be re-introduced at a later date.

#### Good of the Order

#### Adjournment

**Motion:** Meeting adjourned at 7:15p.m. Plouff/Osborn M/S/P

Minutes of the meeting recorded by David Osborn.

Respectfully Submitted,

Mary Van Grinsven

Boulder Junction Community Foundation Secretary

/s/

### ***2017 Committee Members***

**Finance Committee:** Gary Plouff, Chair; John Altschwager, Leslie Gauberti, Craig Mason, Mary Van Grinsven, Adam Zogata, and Tom Basting, Sr. (Advisor)

**Fundraising Committee:** Parker Sterner, Chair; John Altschwager, Grant Herman, Michelle Mauzer, Craig Mason, Dave Osborn, Mary Van Grinsven, Adam Zogata and Tom Basting, Sr. (Advisor)

**Publicity and Community Relations Committee:** Theresa Smith, Chair; Leslie Gauberti, and Grant Herman..

**Grants Committee:** Mary Van Grinsven, Chair; John Ader, John Altschwager, and Leslie Gauberti.

**Colorama Dinner Committee:** Michelle Mauzer, Chair; Dennis & Lori Aukstik, Jen Beda, Leslie Gauberti, Grant Herman, Barb Konopacki, Craig Mason, Pam Muenzner, Trish Menzia, Dave Osborn, Olivia Soltow, Therese Safford, Parker & Sandy Sterner, and Barbara Boston (Advisor).