

Minutes
Sixty Fourth Regular Meeting of the Boulder Junction Community
Foundation Board Meeting
Monday, April 18, 2016
Boulder Junction Community Building, Nordlof Conference Room

“Our Mission: To preserve and enhance Boulder Junction for present and future generations.”

Present: Dennis Aukstik (2016), Barbara Boston (2017) Grant Herman (2016), Gene Klisnick (2016), Michelle Mauzer (2016), Dave Osborn (2017), Gary Plouff (2018), Lois Smith (2016), Parker Sterner (2016), Mary Van Grinsven (2016), and Irene Gravelle (Advisor) were present. Leslie Gauberti (2016) and Tom Basting, Sr. (Advisor) attended via phone.

Call to Order and Agenda for the Meeting:

The April meeting was called to order by President Barbara Boston at 5:02 p.m.

Motion: Approval of agenda. Gauberti/Smith M/S/P

Minutes of the March 21, 2016 Meeting:

Motion: Approval of minutes and distribution. Herman/Osborn M/S/P

Welcome to Guests

A warm welcome was extended to Gil Gravelle.

Treasurer’s Report

Treasurer Leslie Gauberti went over the February and March reports. The designated general checking account closed the month of March with a balance of \$14,085.99. The Foundation’s Endowment Fund deposited donations of \$1,450.00. The Boulder Junction Community Enhancement Fund (BJCEF) was created and is awaiting its first donation with a current balance of \$0. The Operating Budget was reviewed and showed a total expense of \$544 for the first quarter for 2016.

Motion: February and March Treasurer’s Reports be filed for audit.

Aukstik/Van Grinsven M/S/P

Assistant Treasurer, Gary Plouff, announced we currently have 73 neighbors of the Foundation.

Gauberti reported with \$1,550 going to CFNCW today, our current yearly endowment donation is \$9,722.68 bringing our balance in the account to \$140,316.93. Gauberti recommended to the board we ask CFNCW for monthly statements (instead of quarterly) and the board agreed. A six (6) year history of the Endowment Fund was presented to give all Directors a snapshot of the Fund from its inception.

A 2016 first quarter report on The Foundation’s Community Center Building Fund was presented. It shows a total of \$402,432.50 has been raised as of March 31, 2016. All funds have been distributed to the town with the exception of one \$200 pledge which is due yet this year. A minimum balance of \$200 remains in our account.

Gauberti reviewed the tax draft documents from Wipfli. All questions should be submitted to Leslie in the next few days so we can respond in a timely manner. The forms need to be finalized by May 15, 2016.

Motion: The Finance Committee is authorized to finalize the draft documents with Wipfli. Aukstik/Mauzer M/S/P

President's Report

A short term lease was signed today between Craig Mason d/b/a Peeplelures ("Landlord") and the Boulder Junction Community Foundation in the amount of \$10 to rent a piece of property to hold our Treasure Bazaar May 24-28, 2016.

President Barbara Boston gave a report as our liason person to the town's newly formed Plaza Committee. She explained the process that will be undertaken to research the possibility of a future town plaza for Boulder Junction. A monthly update on the committee's progress will be forthcoming.

Boston reminded the Board for 2016, the Fundraising Committee's Endowment Fund goal is \$50,000.00. We are currently at \$9,722.00.

Boston acknowledged we are currently invested in the Moderately Aggressive- US Indexed 70/30 Pool at CFNCW as voted on in our March meeting.

The Operations Calendar items were on track for this month.

The Foundation's report to the town board this month will include the presentation of the Irene Gravelle Lifetime Community Service Award to Irene Gravelle. Thank you again Irene for all your dedicated service to not only the Foundation, but the town of Boulder Junction over many, many years. A one(1) page 2015 snapshot overview of the Foundation will be part of the town packet available to all attending the annual meeting of the electors on April 19, 2016.

The Board was reminded of our 100% participation goal each year as a Neighbor as well as a contribution to the Endowment Fund. Boston also asked all current Directors to continue looking for interested people to serve on our board in the future.

Discussion ensued on how to manage the new Community Enhancement Fund (BJCEF) to be consistent with our mission and by-laws.

Motion: Special Project inquiries relating to the BJCEF go through the Executive Committee for initial screening before being presented to the Board for final approval. Aukstik/Osborn M/S/P

The Mural project is still in the preliminary planning phase at the Chamber of Commerce. The board agreed to update our documentation of being a fiscal administrative agent for organizations requesting our services. The goal will be to produce an outline to be used as a reference for any future projects.

Committee Reports

The Finance Committee will hold meetings to draw on the experience of others in relation to endowment investment performance (May 11, 8:00am with Anne Derber at Camp Manitowish) and endowment investment performance, donor advised and field of interest funds (May 18, 10:00am teleconference with Terry Rothmann of Stevens Point foundation). A finance committee meeting will then be scheduled to review all our findings.

The Publicity and Community Relations Committee will plan a joint meeting with the Fundraising committee to update the Foundation brochure and the Founders and Legacy Booklet.

Upcoming publicity opportunities will be the presentation of the Irene Gravelle Lifetime Community Service Award at the annual town meeting and press releases for the upcoming Treasure Bazaar May 24-28, 2016.

Grant availability publicity has been published in the local papers as well as our website and Facebook page.

Dennis Aukstik presented some research on the possibility of a day sponsorship with WXPB for \$180. We would receive 10 personalized on-air announcements on a day of our choice. We could have these announcements coincide with our Treasure Bazaar or highlight our summer raffle.

Motion: The Foundation authorize \$180 for a one(1) day sponsorship with WXPB. Gauberti/Klisnick M/S/P

The Grants Committee did not meet last month.

The Fundraising Committee: Chairman Parker Sterner reported the committee met today. Raffle prizes have been finalized and everyone buying tickets this year will be asked to rank their prize choices. The first ticket drawn will get their first choice. The second ticket drawn will get their highest choice not already taken. The third ticket drawn will receive the remaining prize. Prizes for this year's raffle will be a fishing kayak, two(2) Packer Tickets (Sunday, October 9 game vs. the Giants, 7:30pm) and a \$500 gift certificate to Peeplelures Jewelry Store.

Motion: Approve raffle prize package with choices as presented by the Fundraising Committee. M/S/P Yes- Aukstik, Boston, Herman, Klisnick, Mauzer, Osborn, Plouff, Sterner, Van Grinsven. No- Smith. Motion Carried.

Sterner told the board a joint meeting will be set up with the Publicity Committee to update Foundation brochure. The committee has hopes of still producing a mailing to go out to all taxpayers yet this summer.

Motion: The Fundraising Committee produce a mailing to all taxpayers not to exceed \$2000. Aukstik/Osborn M/S/P

Discussion on the option for donors to make a pledge over a multi-year timespan was tabled to a future meeting.

Colorama Dinner Committee: A reminder to mark your calendar for Saturday, September 17, 2016 at Camp Manito-wish YMCA. Confirmation of the North

Lakeland School participation again this year was made with Terry Theisen. Chair Barbara Boston noted a sponsorship subcommittee will meet in the next few weeks.

Website and Facebook Updates are to be sent to both Gauberti (website) and Osborn (Facebook) to help keep these media avenues vibrant and current. Grant Herman spoke to the importance of putting information on our Facebook page about foundations in general as well as specific information about the Boulder Junction Community Foundation. The general guidelines are 80% general information, 20% specific to your own organization.

Calendar Items

- Tuesday, April 19, 2016: Town of Boulder Junction Annual Meeting @ 6:00pm
- Wednesday, May 11, 2016: Discussion with Ann Derber, at Camp Manitowish @ 8:00am
- Monday, May 16, 2016: Regular Board Meeting @ 5:00pm
- Wednesday, May 18, 2016: Discussion with Terry Rothmann, CFCWI, teleconference in Nordlof @ 10:00am
- Tuesday – Saturday, May 24-28, 2016: Treasure Bazaar Sale
- Tuesday, June 7, 2016: First Lion's Flea Market of the season for raffle ticket sales
- Monday, June 20, 2016: Regular Board Meeting @ 5:00pm

Correspondence: A confirmation was received for our Foundation booth at Musky Jamboree on Sunday, August 14, 2016.

Other Business

Thank you to Directors Leslie Gauberti and Mary Van Grinsven for completing the 2015 Annual Report and getting it sent to our neighbors and supporters on our email distribution lists. A one page snapshot of this report will be created by Gauberti for inclusion in the town's annual report to the taxpayers. Acknowledgement of a job well done on our annual report by Jean Tehan, Executive Director of CFNCW was noted and appreciated.

Good of the Order

A note of thanks was given for all of our generous donors over the past year for Treasure bazaar items and to Craig Mason and Dennis Aukstik for all their volunteer hours in picking up and storing these items. Without your help, the bazaar would not be possible.

Adjournment

Motion: Meeting adjourned at 6:40 p.m. Herman/Plouff M/S/P

Respectfully Submitted,
Mary Van Grinsven, Secretary
m/s/p 5/16/16

2016 Committee Members

Finance Committee: Leslie Gauberti, Chair; Dennis Aukstik, Barbara Boston, Craig Mason, Gary Plouff, Lois Smith, Mary Van Grinsven, and Tom Basting, Sr. (Advisor)

Fundraising Committee: Parker Sterner, Chair; Barbara Boston, Grant Herman, Michelle Mauzer, Craig Mason, Dave Osborn, and Tom Basting, Sr. (Advisor)

Publicity and Community Relations Committee: Irene Gravelle, Chair; Barbara Boston, Leslie Gauberti, and Gene Klisnick.

Grants Committee: Lois Smith, Chair; John Ader, Barbara Boston, Leslie Gauberti, and Mary Van Grinsven,

Colorama Dinner Committee: Barb Boston, Chair; Barb Konopacki, Past Chair; Dennis & Lori Aukstik, Leslie Gauberti, Grant Herman, Craig Mason, Dave Osborn, Olivia Soltow, and Parker & Sandy Sterner.